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CARROLL COUNTY



ANNUAL REPORT

of the Commissioners, Treasurer,
and Other County Officers
for the year ending
December 31, 2008

DEDICATION

We are proud to dedicate the 2008 Annual County Report to



Marge Webster
1987 to 2008

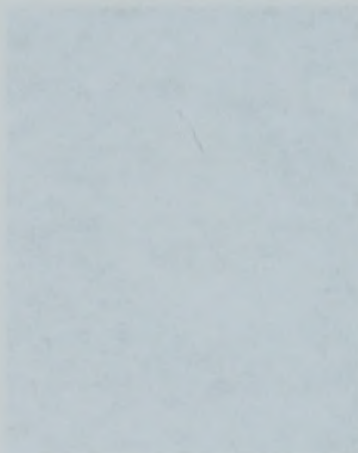
After 21 Years of service in Carroll County Government, Commissioner Webster decided to retire. She has witnessed many changes in leadership at all levels at the county complex. During her more recent years, she took an active role in supporting the building of a new Carroll County Correctional Facility.

Through her affiliation with the National Association of Counties, she has brought back to Carroll County millions of dollars through nursing home pro-share funds and most recently saved county residents over \$60,000.00 in a prescription drug program.

She was recognized for her service with the National Association of Counties, at their annual conference meeting, and Marge was named County Commissioner of the year by the New Hampshire Association of Counties. Her dedication and commitment of service to Carroll County has been outstanding.

DECK ACTION

We are pleased to dedicate the 2008 Annual County report to



Charles Webster
1905 to 1908

After 12 years of service in Carroll County, Tennessee, Charles Webster decided to retire. He has witnessed a great change in leadership at all levels in the county complex. During his time in office, he took an active role in supporting the building of a new Carroll County Correctional Facility.

Through his affiliation with the National Association of Counties, the county brought back to Carroll County millions of dollars through various home program funds and more recently saved county funds over \$50,000 in a prescription drug program.

He has recognized his role with the National Association of Counties at both annual conference meetings and through his commitment to the work of the new Housing and Community Development and Department of Health and Human Services in Carroll County has been outstanding.

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CARROLL COUNTY ELECTED OFFICIALS

County Commissioners

District 1: David Sorensen (R-Eaton)

District 2: Marge Webster (R-Wolfeboro)

District 3: Peter Olkkola (R-Ossipee)

Sheriff

Scott A. Carr (R-Ossipee)

County Attorney

Robin Gordon (D-Tamworth)

County Treasurer

Godfrey G. Howard (R-Tuftonboro)

Register of Deeds

Ann P. Aiton (R-Ossipee)

Legislative Delegation

Rep. Betsey L. Patten, Chair (Moultonborough, Tuftonboro, Wolfeboro)

Judge of Probate

James R. Patten

Register of Probate

Gail A. Monet (R) Madison

Delegation Members

District 1 - (Bartlett, Chatham, Conway, Hale's Location, Hart's Location and Jackson)

Carolyn Brown

Gene G. Chandler

Ed Butler

Tom Buco

District 2 - (Albany, Eaton, Madison)

Robert Bridgham

District 3 - (Freedom, Ossipee, Sandwich, Tamworth)

Howard N. Cunningham

Virginia Heard

Harry C. Merrow

District 4 - (Moultonboro, Tuftonboro, Wolfeboro)

David Knox

Chris Ahlgren

Betsey L. Patten

Stanley E. Stevens

COMMISSIONERS COUNTY REPORT 2008

The Carroll County Board of Commissioners continues to meet every Wednesday morning. Changes in our agenda include public input at 8:15 a.m., which has been very valuable in the decision making process. A major topic brought before the board was the Right to know Law, which does not allow Commissioners to conduct county business behind closed doors. This has changed the way County Government works with it being more transparent and visible for the general public.

After 21 years of dedicated public service, Commissioner Webster decided not to run for office. Her interest in County Government has been very valuable to our employees and taxpayers alike. Also, Commissioner Olkkola ran for office but failed to receive the majority of votes in the general election. He added a new face and an outside view of how daily county operations should take place. He was a strong supporter of opening meetings to the public. In November, two new Commissioners representing District 2 and 3 were elected.

The major decision made in 2008, was a recommendation by the Commissioners and approved by the County Delegation to build a new nursing home. A nursing home feasibility study provided the necessary documentation to support a new facility along with the previous state surveys showing deficiencies. A building committee was formed and the prediction of a new home to be completed 2011.

The Commissioners would like to thank and appreciate the work and dedication county employees have provided throughout the year. Elected county officials have provided the support in making county government more efficient and available to the county taxpayers.

David C. Sorensen,
Chairman Carroll County Commissioner

OFFICE OF THE COUNTY ATTORNEY

ANNUAL REPORT 2008

The primary goal of this Office is to do justice. We try to do that by balancing the punishment and rehabilitation of defendants with restitution to the victims. Although there has been steady erosion in rehabilitation options for defendants we still try to explore ways to keep defendants in the community when appropriate. However, the resolution of criminal cases is dependant on public safety and a strong consideration of victim's rights.

This Office prosecutes the serious felony level offenses in the county including sexual assaults, physical assaults, burglaries, identity fraud, child pornography, property damage, drug and alcohol offenses and negligent homicide. Additionally this Office is dedicated to the forensic interviews of children at the new Child Advocacy Center. As this Office prosecutes child sexual assault cases it is imperative that a competent forensic interview be conducted. This ensures that a professional interview is conducted that protects both the victim and the accused. A representative from this Office attends the monthly child protection team meetings as part of a team that reviews these cases.

Once again there was a change in judges in the Carroll County Superior Court. However we have managed to maintain a steady resolution in criminal matters despite sharing one judge with the civil and equity docket at the Court.

This Office enjoys a close and cooperative relationship with our law enforcement departments. I appreciate the hard work they do. We expect a lot from them and they do an excellent job in often-dangerous circumstances.

The Office has enjoyed stability with the office staff this year. Betsy Rand continues in her position of "Command Central", holding the office together. She keeps all of our schedules, keeps the statistics, and runs the office. This Office and the County are fortunate to have her. I appreciate all she does. She is an invaluable asset, always working above and beyond a job description. She is dedicated to professionalism and to making sure the residents of Carroll County receive the most from their tax dollar.

Melissa Smith has been the Victim / Witness Specialist and is doing a great job. She has been a tireless advocate for victims of crime and works with them navigating the judicial system. She provides a compassionate contact for victims who may need a regular liaison with this Office.

Wanda LeBlanc also has remained with the Office. She has become indispensable as she works both with victims, and office staff coordinating hearings, witnesses and making sure that pleadings and reports are completed. She has been a terrific addition to the office.

There have been no changes in staff attorneys this year. Sally Struble, Susan Boone and Stephen Murray remain in the office, working with law enforcement to get the best results possible for the citizens of Carroll County.

I am fortunate to have this dedicated staff. The work we do is often hard, disturbing and draining. I appreciate their work, their dedication and their humor. The County is fortunate to have them. I think that my staff is the best, personally and professionally. They make it easy to come to work.

My position was for the last year part-time and I look forward to 2009 as your first full-time county attorney.

The primary function of the County Attorney's Office is to prosecute felony and some misdemeanor level offenses committed in the County.

In 2008 the Carroll County Attorney's Office, working through the Grand Jury process, docketed 280 new felony indictments and 39 misdemeanor informations on 151 defendants.

In addition to felony trials, the office continues to represent the citizens of Carroll County at hearings including, but not limited to, violations of probation, misdemeanor appeals, annulments, deferred/suspended sentence motions, bail hearings and other issues that may surface post-conviction such as parole hearings and motions for a new trial.

In 2008 my office handled a total of 1,723 matters, working on cases involving 769 individuals. Not all cases handled in 2008 have been resolved; some are currently pending disposition. However, 1,179 cases were resolved and include the following categories of disposition:

	<u>CHARGES/CASES</u>	<u>DEFENDANTS</u>
Guilty by Jury Trial	4	4
Guilty by Bench Trial		
Guilty by Plea Agreement	208	129
Nolo Plea	1	1
Not Guilty by Jury Trial	15	8
Not Guilty by Bench Trial		
Dismissed/Quashed	11	7
Nolle Prossed	146	68
Remand	16	5
Mistrial-Hung Jury	2	2
Mistrial-Other	2	2
Declined to Prosecute	51	51
Defendant Deceased	9	2
Post-Conviction Pleadings	289	238
Vio. of Probation/Court Order	102	57
Other	14	13
Failed to Appear	126	65
Transferred	1	1
Agreement	36	35
Withdrawn	21	21
Upheld	8	7
Closed	102	100
Directed Verdict	1	1
Placed on File w/o Finding	13	11
PC Hearing Bound Over	1	1

TOTAL: 1,179	829
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(some defendants had multiple resolutions.)

Moreover as required under RSA 7:38, I hereby provide full statistics (12 of 15 police departments reporting) regarding crimes and will include such recommendations as the public good requires:

CRIMES REPORTED IN CARROLL COUNTY DURING 2008

Armed Robbery-Attempted	
Armed Robbery	2
Arson/Att. Arson	15
Arrest on Warrant	117
Assaults	426
Attempted Burglaries	7
Bad Checks	155
Burglaries/Accomp. to Burg.	268
Child Abuse/Neglect	9
Conduct After Accident	31
Conspiracy	5
Crim. Liability/Conduct Another	36
Criminal Mischief	402
Criminal Threatening	98
Criminal Trespass	165
Cruelty to Animals	6
Disobeying an Officer	23
Disorderly Conduct	98
Drugs/Narcotics	349
Duty to Report	17
DWI/2nd/Agg.	355
Endangering Welfare	2
False Imprisonment	2
False Report	8
Falsifying Physical Evidence	8
Felon in Possession Firearms	2
Forgery	52
Fraud/Att. Fraud	80
Fugitive from Justice	11
Habitual Offender	3
Harassment	71
Hindering Apprehension	5
Identity Fraud	5
Impersonation	11
Interference w/Custody	1
Kidnapping	4
Obstructing Report of Crime	6
Operating After	
Suspension/Revocations	160
Pornography, incl. Child	1
Possession of Alcohol	189
Prohibited Sales	3
Protective Custody	85

Receiving Stolen Property	56
Reckless Conduct	27
Resisting Arrest	19
Robbery	12
Sex Assaults	83
Shoplifting/Willful Concealment	71
Stalking	12
Thefts/Att. Thefts	977
Trespass of Real Property	86
Vandalism	216
Violation of Protective Order	17
Weapons Possession	12
Witness Tampering	<u>126</u>
Total:	5,005

It should be noted that these statistics only cover reported crime and their accuracy depends on many factors, such as the methods used to record the data and the definitions of the crimes. As is true with all statistics, this data should be viewed with caution and common sense.

Respectfully submitted,
Robin J. Gordon
Carroll County Attorney

CARROLL COUNTY VICTIM/WITNESS PROGRAM

ANNUAL REPORT 2008

In 2008, the Victim/Witness Assistance Program in the Carroll County Attorney's Office provided services to 431 victims of crime: 269 in open cases; 129 in post-conviction proceedings; 9 in District Court cases; 1 in Juvenile cases and 23 in cases not yet referred for prosecution. Out of all crime victims served in 2008, 164 were victims of violent crimes. There were 68 children who were victims in cases this year.

The mission of the Victim/Witness Assistance Program in the Carroll County Attorney's Office focuses on providing the highest quality, most comprehensive and coordinated services for crime victims and witnesses through proper planning, management and education in accordance with the NH Victims' Bill of Rights. My role as the Victim/Witness Advocate is to support and advocate for the victims of the crime, ensure that their individual needs are addressed, provide referrals to appropriate resources, and to make certain that their voices are heard during the court process in accordance with New Hampshire law. I educate crime victims and witnesses about the Criminal Justice system and the court process, providing information and case updates.

Wanda LeBlanc continues to be an integral part of this program. She handles all the drug and habitual offender cases which allows me to spend more time working directly with victims and their families. She works directly with the prosecutors in securing law enforcement testimony as needed in evidentiary hearings. She is a huge asset to the program.

I continue to have an active role with the Child Advocacy Center and the Child Protective Team. As a member of this team I am able to meet with juvenile victims and their families early in the process. This has helped for a smoother and in some cases, more successful prosecution in child sexual assault cases. The CAC continues to be a wonderful resource for this county and our office.

In 2008, Wanda and I attended the Sixteenth Annual Conference on Child Abuse and Neglect here in New Hampshire as well as the annual Conference on Domestic Violence. The many seminars at these annual conferences continue to offer insight into such topics as teen victims, witness testimony and working with women and children with disabilities in the Courtroom. *I attended the National Organization for Victim Assistance Conference in Kentucky which was a great opportunity to meet others in my field across the nation. I brought back a wealth of information that I will continue to share and implement. Other conference highlights were an Identity Theft Conference as well as the Advanced Victim Assistance Academy.*

As I work to expand and develop the scope of services this program provides to the people of Carroll County, and continue to support and educate victims of crime, I value the professional relationships and sense of teamwork that the law enforcement community brings to our office. Although the circumstances can be extremely trying, I truly enjoy my work and look forward to continuing these relationships and activities in 2009.

Respectfully submitted,
Melissa Smith, Director
Victim/Witness Assistance Program

COUNTY SHERIFF'S REPORT

To the Honorable Board:

Pursuant to RSA 30:1 and RSA 104:31 -a, I hereby submit the annual report of activity conducted by the Carroll County Sheriff's Office and the Carroll County Communications Center for the year 2008.

This is my tenth, and final annual report of the activities of the Carroll County Sheriff's Office. As you may know, I retired from the Sheriff's Office June 30th 2008 to accept employment in the private sector. As a result of my departure, the Carroll County Delegation appointed Captain Jonathan H. Hebert to fill the vacancy of Sheriff for the remainder of my term.

Sheriff Hebert joined the Sheriff's Office in 1997 and worked his way through the ranks of the Office from Deputy Sheriff to Captain ultimately serving as second in command during much of the time I was High Sheriff. I thank him for being willing to accept the challenge of administrating the Office between July through December, and congratulate Sheriff Hebert for a job well done during the six months he directed the activities of the Sheriff's Office.

Now - on to the business at hand and explain the activities of the Sheriff's Office for both the six months I was there, as well as the six months Sheriff Hebert was at the helm.

The budget presentation varies a bit from county to county. Here in Carroll County the Sheriff submits two separate operating budgets annually, one is for the Communications Center operations, and the second is for the Sheriff's Office operations. Having that in mind, I will first report of the activities and statistics of the Communications Center throughout 2008, then move on to the activity of the Sheriff's Office operations for 2008.

Communications Center:

The Carroll County Communications Center is a full service, twenty-four hour - seven day a week, emergency telecommunications center. It serves 23 Police agencies, along with an additional 25 Fire/EMS agencies. Operationally the Communications Center is supervised by a Sergeant, and is manned with one supervisor along with ten full-time, and two part-time communications specialists.

Throughout 2008 the Carroll County Communications Center continued to provide an excellent job to those they service;

- **295,766** radio transmissions,
- **114,082** telephone messages taken,
- **2,116** Fire Calls received,
- **1,766** Rescue Calls received,
- **73,148** Calls for Service,
- **279,179** transactions made within the New Hampshire Police Open Fox Terminal completed during 2008.

[Special Note] These entries of transactions include such information as the running of a person's motor vehicle record, licensing information, criminal record checks, administrative messages to other law enforcement agencies and the like.

I commend and appreciate all their hard work. I further congratulate the entire Communications Center staff for a job well done!

Moving on to the Sheriff's Operational doings for 2008:

Civil Division:

This division is responsible for the timely service of Civil Process throughout Carroll County. During 2008 there were 2,908 requests for civil process to be served. This resulted in revenue in the amount of \$88,000.00 being collected and turned over to the Carroll County Business Office, which ultimately acts to offset the amount of taxation required to pay for the Sheriff's annual budget. *For detailed information, please see the attached report of Lieutenant Domenic Richardi, supervisor of the Civil Division.*

Criminal Division:

The primary responsibilities of this division are to investigate felony level crimes throughout Carroll County. During 2008 our criminal division investigated 107 felony level cases. *For more detailed information, as well as in-house criminal investigation statistics please see the attached report of Sergeant Michael Santuccio, Supervisor of the Criminal Division.*

Warrant and Prisoner Transportation:

During 2008 there were 1,013 individuals moved who were being detained. The following breaks down these numbers: 895 prisoners transported from a place of confinement to a court hearing. There were 30 juveniles transported from a juvenile place of confinement to a court hearing. There were 88 Involuntary Emergency Admissions [IEA] transports completed in 2008.

In addition to the transportation of prisoners, there were a total of 366 people arrested during 2008.

Court Security:

The Carroll County Sheriff's Office provides court security throughout the Carroll County Court House in Ossipee. This facility is home to Carroll County Probate Court, Carroll County Superior Court, Ossipee District Court as well as Ossipee Family Court. All those who enter through the front door of this facility are required to pass through a magnetometer for security screening. This is for the safety of everyone in the building.

The responsibilities of a court security officer may not necessarily command a lot of the prestige; however is a duty that is absolutely imperative to the daily function of the court system. Think about the recourses that go into a police investigation, man hours, equipment, training, supplies, etc., and the end of an investigation is concluded in a courtroom. Without court security, there can be no business conducted in the court, period.

It has been reported in the press for the past few years via the NH Sheriffs' Association, and locally within the past few months by Sheriff Hebert that Court Security is a position that is woefully under paid. The people who accept this duty most definitely aren't doing it for financial reward. It pays only \$65.00 per day before taxes. It is my sincere hope that the court security officers will be more appropriately compensated for their efforts in the upcoming 2009, and I thank each of these dedicated people for their service!

US Forest Service:

This Office continued to receive funding from the United States Federal

Government in 2008 in order to perform a proactive law enforcement patrol within certain areas of the White Mountain National Forest system. Each year this patrol typically occurs from Memorial Day to Columbus Day between the towns of Conway and Lincoln. Heavy emphasis of deputies' time is intended to be concentrated along the Kancamagus Highway to slow down the speed, and thereby reduce the exposure to personal injuries do to motor vehicle accidents.

In Conclusion:

I would like to thank you for taking the time to read this report. I hope you will continue on, and read the individual reports offered by the supervisors of the respective divisions of the Sheriff's Office.

The continued support and the confidence you placed in me over the years as your Sheriff is something that I will carry with me forever. From the time of my childhood growing up in Conway, I always wanted to be a police officer, and you allowed me to be yours.

From the time I joined the Sheriff's Office in 1979 as a part-time dispatcher I worked for two High Sheriffs - Earl Fullerton, and Roy H. Larson, Jr.. When I first began it was Sheriff Larson who brought me aboard in communications. Three years later, it was Sheriff Fullerton who promoted me from the communications division to Deputy Sheriff. Sheriff Larson returned to Office a year later and continued on as Sheriff until 1988 when he announced he would be retiring. With that announcement I ran for Sheriff and was elected.

I appreciate and thank all the professional people I had the opportunity to work with both before and after becoming Sheriff. All the staff at the Sheriff's Office as well as Local and State Police Officers, Fire, and EMS professionals, Fish and Game Officers, Court Systems employees to our NH Governors Craig Benson and John Lynch.

I very much thank the general public who time and again took both such a strong interest in, and gave such a strong commitment of support to me personally as well as the Carroll County Sheriff's Office.

It very much was my honor to serve as your Sheriff. The time has now come for me to step into the shadows of the Carroll County Sheriff's Office, however I could not conclude this report without thanking my wife Cindy for the many years of support of my career as I pursued my law enforcement adventure. This whole endeavor would not have been possible without her encouragement and support, and I thank her.

In closing I also want to congratulate Sheriff-Elect Christopher Conley for his victory in the election process. I wish him every success as he takes the reins of the Office of Sheriff in January, 2009. I have worked with Sheriff-Elect Conley for many years throughout the time he was a Sergeant with the New Hampshire State Police and I know personally his commitment to public service. I know he will strive to offer, each day, the highest level of service to you, the citizens of Carroll County.

It remains my hope that Sheriff Conley and his family enjoy the level of support you gave to Cindy and me over these many years.

I close by wishing each of you health, happiness, and thank you one and all for being a part of allowing me achieve my goal *and* dream!

Respectfully submitted,
Scott A. Carr
Sheriff

CIVIL DIVISION

The 2008 year had some changes in the Civil Division. The Division had some new faces work in and out to include some temporary Supervisory changes. This was due to some retirements, and temporary personnel movement within the office. The Civil and Warrant Divisions continue to handle the majority of the day to day tasks assisting each other while doing this. The work load that is completed by these Divisions is considerable and at times can be demanding both physically and mentally. The Deputies continue to perform these duties in a professional and courteous manner.

The Civil Division makes all attempts to perform at a high standard to complete the tasks that are required statutorily. This includes how a writ is served, timeliness, and billing. The in-house process of these writs is completed by the two Administrative Assistants. They keep the records of service, returns, and billing updated. They also keep the records of the active and inactive warrants assigned to the Carroll County Sheriff's Office by the Courts.

I want to thank all of the employees at the Carroll County Sheriff's Office for their continued dedication to getting the job done.

I want to welcome Sheriff Elect Conley to the Carroll County Sheriff's Office. I know that your professionalism and leadership skills will enhance the Office.

I want to thank Sheriff Hebert for filling in the gap. You kept the Carroll County Sheriff's Office from skipping a beat and educated, some people while doing it. I also want to thank you for sharing your knowledge, training, and support.

Respectfully Submitted,
Lieutenant Domenic M. Richardi

WARRANT SERVICE AND PRISONER TRANSPORTATION

During the year 2008 the Sheriff's Office conducted secure transportation of 1013 detained persons as listed below:

Prisoner Transports:	895
Juvenile Transports:	30
Involuntary Admissions:	88

In addition to transportation services the agency made a total of 366 arrests, or approximately one arrest for each day of the calendar year.

Civil Arrest Orders:	124
Capias:	54
Bench Warrants:	27
Other agency warrants:	19
Other arrests:	142

As always we will continue to strive to provide the quality services that the people of Carroll County need and deserve, while conducting ourselves at the highest professional standards.

Respectfully submitted,
Sgt. Timothy E. Thompson

The civil division processed a total of 2908 writs in 2008. The specific breakdown is as follows:

Bulky Attachment	11
Completion	77
Demand for Rent	52
Eviction Notice	37
Landlord & Tenant Writ	202
Mechanics Lien	19
Motion	3
Notice to Quit	111
Order of Notice	619
Other	28
Out of State Service	152
Petition	161
Restraining Order Equity	2
Small Claims Complaint	362
Subpoena	108
Trustee Attachment	89
Writ of Attachment	83
Writ of Execution	178
Writ of Possession	80
Writ of Replevin	15
Writ of Summons	519

The Civil Division turned over a total of \$88,000.00 to the Carroll County Commissioners General Fund account as revenue received from the service of civil process. As of December 31, 2008 the Civil Division maintained \$199.69 on hand and \$2,884.73 in the bank. There remains owed a total of \$338.00 from outstanding invoices.

The Civil Division collected \$67,151.41 from Writs of Execution, from this amount, \$3,450.54 was turned over to the County in fees.

CARROLL COUNTY SHERIFF'S OFFICE
IT and DIGITAL FORENSICS YEAR END REPORT 2008
SGT. R. DAVID MEYERS

The Carroll County Sheriff's Office is the primary Dispatch Center for many agencies in the area and requires numerous different types of technology to be available and maintained throughout the year on a daily basis. We have Communications Specialists working twenty-four hours a day to provide this service to the citizens of Carroll County. Each of these Communications Specialists have specialized training in the use of the computer systems that they use for receiving 911 calls, documenting the information for all calls into a database, obtaining information, from the New Hampshire State databases, with driver and vehicle information and using the computerized radio systems. In addition to this, all of the radio traffic and telephone calls coming into the Carroll County Sheriff's Office Emergency Communications Center are recorded. All of this data is backed up on a daily basis and archived by audio recording devices and servers that maintain the archives.

We also have an Emergency Dispatch Trailer for Communications use that has been deployed to assist during several incidents and training exercises during 2008. The trailer includes computer and radio equipment to dispatch first responders to incidents, while providing a command staff location closer to the scene of the incident. The Communications Specialists receive additional training to work in this response unit.

The Carroll County Sheriff's Office analyzed sixty-nine pieces of digital evidence in twenty different cases in the year of 2008. We also provided support services to many agencies on cases that involved Violations of Probation and Parole, Possession of Child Pornography, E-mail, Fraud, Burglary, Theft, Hacking and numerous types of Scams.

Almost every crime that occurs now has some type of digital component to it. Cell phones are everywhere and computers have become very inexpensive to purchase. Smart phones now have more capability than most computers had in years past, incorporating e-mail, picture taking, internet browsing and remote storage. Game consoles even come with wireless connectivity as a standard now and many have very large hard drives. Almost everyone has an e-mail address now and most people have many more than one. It seems that every time a new technology becomes available to the public, criminals find ways to exploit it. We are doing the best we can to keep up with emerging technology so we can continue to investigate and help solve these types of crime.

I look forward to working with the newly elected Sheriff Chris Conley while we continue to look for better ways to serve the people of Carroll County.

**COMMUNICATION DIVISION
2008 CALL TOTALS**

Carroll County Sheriff's Office Communications Center:

Calls for Service 73,148

On average 8 calls per hour 24 hours a day, every day.

Radio Transmissions 295,766

On average 34 transmissions per hour 24 hours a day, every day.

Phone Calls Received 114,082

On average 13 calls per hour 24 hours a day, every day.

Fire Department Tones 2,116

On average 6 tones per day.

Rescue Squad Tones 1,766

On average 5 tones per day.

New Hampshire State Police Open Fox Terminal Totals:

Transactions:

Input from other agencies. 96,839

On average 11 transactions per hour 24 hours a day, every day.

Output from Communications Center to LE. 182,340

On average 21 transactions per hour 24 hours a day, every day.

Total Transactions 279,179

CRIMINAL INVESTIGATION DIVISION REPORT 2008

The Criminal Investigation Division continues to enjoy working with all law enforcement agencies within our county. The Criminal Investigations Division has the primary responsibility of investigating felony level crimes, felony level crimes that cross over jurisdictions, and assisting other agencies in their investigations when requested. The Carroll County Sheriff's Office has investigated 107 felonies this year. 68 felony investigations as well as numerous misdemeanor investigations were handled within the Criminal Division. Crimes investigated range from burglaries, drugs to domestic violence. The Criminal Division currently consists of Detective Michael Bedley and myself. We continue to work hard to bring all criminal investigations to closure. Deputy Mitchell Gove spent 6 months in the division before transferring out to assist Sgt. Meyers.

The division continues to offer reconstruction work with Topcon Total Station to any agency that requests it. Carroll County had nine serious accidents that the assistance of the Carroll County Reconstruction Unit was requested. The Topcon still proves to be invaluable tool in reconstructing the course of the events for the investigators, prosecutors, as well as the juries.

The Carroll County Drug Task Force continues to be a valuable tool in Carroll County dealing with the drug problems in Carroll County. The Carroll County Drug Task Force was formed by the Carroll County Chief's of Police in order to share resources from all police departments within Carroll County to combat the growing drug problems that face our communities. Even with the recent budget restraints facing the area police departments all are actively participating with investigations by the Carroll County Drug Task Force. We have come together and run over 28 investigations which have lead to multiple arrests. We have worked with a few of departments outside our county in order to keep the drugs from coming into the county. The attorney General's office Drug Task Force has been a great resource when call upon for assistance.

Deputies from the Civil Division and the Warrant Division have continued to assist us on many investigations this year. With the limited number of Deputies the success of the Carroll County Sheriff's Office is dependent on all deputies within this agency in order to continue to achieve success in extending our services throughout the county.

Along with working with law enforcement agencies within our county we continue to enjoy a phenomenal relationship with the New Hampshire Attorney General's office. This speaks highly of the skills within this agency at all levels.

With the experience and leadership of Sheriff Christopher Conley, the guidance of Captain Jonathan Hebert, and the dedication of everyone at the Sheriff's Office, this division will continue to be successful.

Respectfully submitted,
Detective Sergeant Michael Santuccio

COMMUNICATION CENTERS REPORT

The Communication Center had another extremely busy year and handled not only the “ordinary” calls, but also several weather events. There was the Tornado, the Ice Storm and several severe thunderstorms this year. In addition to these extraordinary calls, the Communication Center also added Wakefield Police Department and Milton Rescue to the large list of departments covered by the Communication Center.

The men and women who work in this environment are the “unsung heroes” of the Office of the Carroll County Sheriff. Many times, they are required to work in a chaotic situation, have little or no breaks, and are expected to perform at optimum level.

The Calls for Service increased from 71,834 in 2007 to 73,148 in 2008. This amounts to 1,314 more Calls for Service handled by the Communication Center. In fact, two other statistics increased in the year 2008. These were phone calls handled by the Center and transactions on the State Open Fox Computer. The phone calls increased by a total of 5,722. In 2007, the 108,360 calls compared to 2008, which had 114,082.

Another huge increase was the transactions handled by the Communication Center concerning the Open Fox Computer. This is the State of New Hampshire Computer that is used for Criminal Records, In-State Warrants, NCIC entries etc.... This usage increased by 17,286 transactions. These types of transmissions are very time consuming and to increase by this much is impressive. Total transactions in 2007 were 180,715 and in 2008, they were 279,179.

Overall, the Communication Center is busier and is demanding more from the men and women that are working there. These people put the best effort forward under a highly stressful environment and still maintain a high level of professionalism and decorum.

Respectfully submitted,
Supervisor Tracy L. Waterman

JAIL AND HOUSE OF CORRECTION REPORT 2008

A. TOTAL NUMBER OF INMATES BOOKED IN 2007 AND HELD OVER INTO 2008.

1. HELD ADULT MALES	35	DAYS SERVED IN 2008	2928
2. COMM ADULT MALES	20	DAYS SERVED IN 2008	2704
3. HELD ADULT FEMALES	3	DAYS SERVED IN 2008	103
4. COMM ADULT FEMALES	7	DAYS SERVED IN 2008	480

B. TOTAL NUMBER OF MALES BOOKED IN 2008

1. HELD ADULT MALES	560	DAYS SERVED IN 2008	8118
2. COMM. ADULT MALES	110	DAYS SERVED IN 2008	4765

C. TOTAL NUMBER OF FEMALES BOOKED IN 2008

1. ADULT FEMALES HELD	121	DAYS SERVED IN 2008	1232
2. ADULT FEMALES COMM	43	DAYS SERVED IN 2008	1373

D. TOTAL NUMBER OF MALE AND FEMALE BOOKINGS

1. TOTAL 2008 BOOKINGS	834	DAYS SERVED IN 2008	15488
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E. TOTAL NUMBER OF MALE AND FEMALE BOOKINGS, PLUS CARRY OVERS FROM 2007.

1. TOTAL OF INMATES HANDLED IN 2008	899
2. TOTAL OF ALL TIME SERVED IN 2008	21603
3. TOTAL NUMBER OF MEALS SERVED 2008	70199

F. BREAKDOWN OF INMATE AGE GROUPS:

1. 10 - 18 YEARS OLD	61
2. 19 - 25 YEARS OLD	241
3. 26 - 35 YEARS OLD	185
4. 36 - 45 YEARS OLD	164
5. 46 - 55 YEARS OLD	145
6. 56 - 65 YEARS OLD	26
7. 66 - 75 YEARS OLD	4
8. OVER 75 YEARS OLD	0
9. TOTAL OF ABOVE	826

G. THE FOLLOWING IS A LIST OF ALLEGED CRIMES COMMITTED BY INMATES THAT WERE CONFINED IN THE CARROLL COUNTY JAIL AND HOUSE OF CORRECTION IN 2008.

1. 1ST DEGREE ASSAULT	1
2. ACTS PROHIBITED	9
3. AGGRAVATED DWI	4
4. AGGRAVATED DWI 2ND	1
5. AGG. FELONIOUS SEXUAL ASSAULT	6
6. ARREST WARRANT	94
7. ASSAULT BY PRISONER	2
8. ASSAULT	9

9. 2ND DEGREE ASSAULT	9
10. ASSAULT\SIMPLE ASSAULT DOMESTIC	101
11. BOATING WHILE INTOXICATED	2
12. BAD CHECKS	7
13. BAIL REVOKED	2
14. BENCH\ELECTRONIC BENCH WARRANT	97
15. BREACH \ VIOLATION OF BAIL CONDITIONS	20
16. BAIL JUMPING	6
17. BURGLARY	23
18. CAPIAS	55
19. CIVIL WARRANT	7
20. COMPUTER PORNOGRAPHY	0
21. CONDUCT AFTER ACCIDENT	2
22. CONSPIRACY TO COMMIT MURDER	1
23. CONTEMPT OF COURT	3
24. CONTRIBUTING TO DELINQUENCY OF MINOR	0
25. CRIMINAL LIABILITY CONDUCT OF ANOTHER	6
26. CRIMINAL MISCHIEF	48
27. CRIMINAL THREATENING	31
28. CRIMINAL TRESPASS	19
29. DISOBEYING A POLICE OFFICER	14
30. DISOBEYING OR VIOLATING A COURT ORDER	8
31. DISORDERLY CONDUCT	24
32. DOMESTIC DISTURBANCE	5
33. DRIVING AFTER DECLARED HABITUAL OFF	11
34. DRIVING AFTER REVOCATION	3
35. DRIVING AFTER SUSPENSION	55
36. DRIVING AFTER SUSPENSION 2ND	4
37. DRIVING AFTER SUSPENSION 3RD	1
38. DRIVING WHILE INTOXICATED	69
39. DRIVING WHILE INTOXICATED 2ND	65
40. DRIVING WHILE INTOXICATED 3RD	1
41. DRIVING WHILE INTOXICATED SUBSEQUENT	33
42. ENDANGERING THE WELFARE OF CHILD	3
43. FAILURE TO REGISTER AS SEX OFFENDER	5
44. FALSE IDENTIFICATION	1
45. FALSE IMPRISONMENT	3
46. FALSE REPORT TO LAW ENFORCEMENT	1
47. FELON IN POSSESSION OF FIREARM	8
48. FELONIOUS SEXUAL ASSUALT	2
49. FRAUD	4
50. FUGITIVE FROM JUSTICE	14
51. FORGERY	9
52. HINDERING APPREHENSION	7
53. HARASSMENT	4
54. HOLD FOR TRANS. TO OTHER FACILITY	14
55. FRAUDULANT USE OF CREDIT CARD	2
56. FALSIFYING EVIDENCE	3
57. MANUFACTURING CONTROLLED DRUG	1

58. MILITARY DESERTION	1
59. MINOR IN POSSESSION OF ALCOHOL	56
60. NEGLIGENT HOMICIDE	0
61. OBSTRUCTING REPORT OF CRIME	4
62. MUTUAL ASSAULT	3
63. OPEN CONTAINER	22
64. OPERATING AFTER SUSPENSION DWI RELATED	5
65. OPERATING UNDER THE INFLUENCE	21
66. POSS. CONTROLLED SUBSTANCE	4
67. POSS. OF NARCOTICS	4
68. POSS. OF CONTROLLED DRUG	47
69. POSS. OF COCAINE	3
70. POSS. OF MARIJUANA	6
71. POSS. WITH INTENT TO SELL-DIST DRUGS	3
72. POSS. DRUGS IN A MOTOR VEHICLE	4
73. PROBATION\PAROLE VIOLATION	54
74. PROHIBITED SALES	4
75. PROHIBITIONS	5
76. PROTECTIVE CUSTODY	241
77. POSS. MEDS W\OUT PRESCRIPTION	3
78. RECKLESS CONDUCT WITH A FIREARM	2
79. RECEIVING STOLEN PROPERTY	17
80. RECKLESS CONDUCT	8
81. RECKLESS OPERATION	5
82. RESISTING ARREST OR DETENTION	33
83. SALE OF CONTROLLED DRUG	5
84. 72 HR PROBATION HOLD	18
85. ROBBERY	7
86. INTERNAL POSSESION	11
87. SIMPLE ASSAULT	74
88. STALKING	2
89. SUPPORT VIOLATION	0
90. SEXUAL ASSAULT	2
91. DETENTION ORDER	22
92. THEFT	18
93. ARMED ROBBERY	5
94. THEFT BY UNAUTHORIZED TAKING	11
95. PREVENTATIVE DETENTION	0
96. SHOPLIFTING	3
100. TRANSPORTATION OF ALCOHOL	4
101. TRANSPORTATION OF CONTROLLED DRUG	9
102. LEWDNESS	2
103. HOLD FOR I.C.E	3
104. VIOLATION OF RESTRAINING ORDER	19
105. VIOLATION OF PROTECTIVE ORDER	22
106. WITNESS TAMPERING	2
107. 1ST DEGREE MURDER	0
108. OBSTRUCTING GOVERNMENT ADMIN	3

CARROLL COUNTY FARM REPORT

Farm products that we produced are sold to the Mountain View Nursing Home, roadside stands and the public. Value of the products includes produce \$1,900.40, Hay at \$49,976.50, firewood at \$19,155.00, and on a per diem schedule a logging operation which is put out to bid.

A new heavy-duty truck was purchased in 2008 for delivery of hay and firewood. This truck replaces a 1980 G.M.C., a 29-year-old vehicle that no longer can be repaired.

The Farm personnel also do maintenance of County buildings and vehicles, care of grounds, including lawn mowing, plowing, shoveling sidewalks, and garbage collections. They are responsible for the Complex Water Department, including water-testing, treatment(s), monitoring, state requirement reports, and reading of the meters, and customer service of 40 customers in the village.

The Complex Sewer Department, is also the responsibility of the Farm personnel that includes monitoring the treatment plant, testing required by the state, septic pumping of both sewage and grease tanks and the monitoring the leach fields. The State of N.H. requires that these people be licensed and that educational programs be attended in order to keep their certification valid.

The Farm Personnel are on call in case of generator failure, roof leaks, and other unexpected areas that may need attention. The County Farm is managed by Allen Seguin, along with Wayne MacBrien, Wayne LaBranche, and Part-time help is George Palmer. They also supervise the inmates from the House of Correction, in all activities on the Farm.

Respectfully submitted,
Allen Seguin

MOUNTAIN VIEW NURSING HOME

The Mountain View Nursing Home continues to provide quality long term and skilled care to the residents of Carroll County. Thanks go to the staff - without them this would not be possible. It is through their hard work and dedication that the residents - and their families - continue to receive excellent care.

The facility was subject to an annual state inspection survey as required by federal law. The law also requires that a percentage of facilities are surveyed by federal inspectors. Mountain View was one of the facilities chosen for a federal look back survey. The facility did very well in both surveys, receiving only minor citations which were quickly resolved.

Probably the most interesting event of the year was the amount of snow that we received. At one point it was possible to simply walk up the snow banks around the building and step onto the roof. Not only did we have to shovel out the walks, but we also had to shovel out the windows to let the daylight in. A special thank you goes out to the maintenance staff (Steve, Stu, Al, and Shannon, and Dave) for long, cold, back breaking hours spent shoveling walks and roofs and to the farm maintenance crew (Allen, Wayne, and Wayne) for their help and support. Again, thank you to all the staff-housekeeping, nursing, dietary, therapies, office, recreation, and social service - for their commitment and dedication that brought them to work storm after storm after storm.

Speaking of dedicated staff - congratulations go to Rob Horace, food service director. Rob was chosen Nursing Home Employee of the Year by the New Hampshire Association of Counties. Rob was recognized at an award ceremony at the Mount Washington Hotel for his dedication and commitment to providing leadership and innovation to the food service department at Mountain View.

Undoubtedly the most exciting development in 2008 was the commitment of the county to pursue replacement of the current facility. It has long been recognized that the current facility is woefully inadequate and outdated. Gregory Froton, the previous administrator, began pressing this issue back in the mid 1990's and finally the dream is to be realized. Many people, including myself, have continued to carry this banner forward but particular recognition goes to Karen Juvonen and the Family Council for their support and to Marge Webster who always pressed on whether it was popular or not. There are many others that supported this cause and whether their efforts have received public acclaim or they worked quietly behind the scenes, everyone who worked to make this dream a reality share one thing in common - their caring and devotion to the residents of Mountain View. And for that, we all say thank you!

This will be my last report as I will be joining the ranks of the retired in February 2009. This is an exciting time for Mountain View - for the first time in over 25 years there will be a new administrator from outside the facility, there are two new county commissioners, and the county delegation is more politically diverse than it has been in decades. It is a great opportunity for change and I wish Mountain View and Carroll County all the best in the years ahead. Lastly, I want to thank the citizens of Carroll County for the opportunity to have served you these past 33 years.

Respectfully submitted,
Forrest W. Painter Administrator

2008 Carroll County Annual Report
CARROLL COUNTY HUMAN SERVICES

2008 was a busy year that saw a multitude of changes in the Human Services Department. Stephenie Milbury assumed responsibility for the department and it was business as usual until July 1, 2008 when House Bill 2 went into effect.

House Bill 2 changed the dynamics between Human Services' responsibility and relationship with the State. As of June 30, 2008 Human Services would no longer monitor and account for the Old Age Assistance, Aid to the Permanently and Totally Disabled, the Board and Care of Children and the provider payments portion of Elderly and Adult services.

In turn the County assumed 100% liability for Intermediate Nursing Care and Home and Community Based Care, up to an amount referenced in the legislation as a "hold harmless amount". This amount essentially limits the counties' liability to no more than what it would have been under the previous arrangement.

The Department continued to administer the grant program to provide incentive funds for Juvenile Prevention Programs. The grant funds are provided to the county through the states' general fund. The County receives grant applications and a panel of eight reviews the proposals and makes funding awards. The panel members for the review cycle were: for the Carroll County Delegation, Representative Carolyn Brown; the County Commissioners, Marge Webster, David Sorensen, and Peter Olkkola; for the State of New Hampshire, Katherine Brandt, Andre Blaise, and Justine Oktavec. The position of the eighth member was filled by Chief Stuart Chase, Wolfeboro Police Department.

Respectfully submitted,
Stephenie Milbury

HUMAN RESOURCES DEPARTMENT

The Human Resources Department is a new department added by the Carroll County Commissioners and the County Delegation in 2008. In the past year, the department has been working on keeping the County in compliance with Federal, State and local regulations as well as updating and developing new policies and procedures. The department has developed job descriptions for each position and in 2009 will be working on developing a performance evaluation process for all employees.

The County provided benefit statements to all employees for the first time in June of 2008, this is a great tool to communicate with employees what their benefits are and we will continue to improve on this process in the coming years. The County continued with Primex for Worker's Compensation, liability and Harvard Pilgrim for health insurance. Delta Dental remained as our dental insurance plan.

Human Resources, with the diligent efforts of Stephenie Milbury from Human Services got the long awaited website up and running. It continues to be a work in progress, but our hope is that our website will be a valuable resource for the people of Carroll County. We highlight the different departments and their functions, as well as current events at the nursing home, meeting agendas and minutes. Don't forget to visit the Human Resources area to check out our latest job postings! We welcome any suggestions for improvements to our website which can be found at www.carrollcountynh.net.

Carroll County was awarded a \$2,000.00 Wellness Grant in September of 2008 to help develop a walking trail that will benefit the employees, residents and families of the nursing home, and general public. We will be working in conjunction with UNH Cooperative Extension and Primex in mapping out the initial phases of this plan in the spring of 2009. Our Employee Wellness Program, in anticipation of our trail has gotten underway. We are currently developing programs within the nursing home committee and will be rolling them out to all employees throughout the County in 2009. Stay tuned for a "Health Boost"!

The Carroll County Commissioners and Human Resources are committed to providing our employees with the best resources to do their job. Our biggest initiative in 2009 will be rolling out many training opportunities to our employees. Our goal is to provide support, the tools and leadership training to our supervisory staff to guide and lead with an ever changing work environment. We already have several trainings scheduled for the beginning of 2009.

We have a lot of great programs and initiatives underway as well as exciting challenges on our horizon, including the building of a new Nursing Home. All of these things will be made possible because of our employees.

To the employees of Carroll County....THANK YOU for your hard work, dedication and compassion in the challenges that you meet each day.

Respectfully submitted,
Robin Reade, Human Resources Director

2008 REPORT OF CARROLL COUNTY UNH COOPERATIVE EXTENSION

Mission: UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families, communities, sustain natural resources, and improve the economy.

A professional staff of five educators work out of the Carroll County Extension Office located in Conway. Additionally trained volunteers assist with Extension programs to increase our outreach capabilities. Our staff works with specialists on the UNH campus to design and conduct educational programs that meet societal, environmental and economic needs. The majority of our programs are conducted locally; we also use current communications technology including computer networking, web-sites and interactive television. As part of the national land-grant university system, we also access the knowledge and expertise of other state land-grant universities throughout the United States.

Cooperative Extension derives its name from the partnership structure which combines federal, state and county funding. This "cooperative" effort ensures all people have local access to their state university and the knowledge and resources available to address needs and problems. Educational programs are designed to respond to the local needs of citizens through direction and support of an elected 12 member volunteer advisory council, representing all areas of the county and all areas of programming. Our principle partner is the University of New Hampshire. As a state land-grant university UNH is charged by Congress to conduct resident instruction, research, and outreach to people beyond the classroom.

Educational programs and assistance are objective, informal and practical in nature; most are at no direct-cost or low-cost for participants. Clients' needs are met through phone calls, letters and printed materials, hands-on workshops, on-site visits, seminars, conferences, and web based materials. Our staff is able to respond quickly with needed information, keeps up-to-date on the latest research and information, and works collaboratively with many agencies and organizations.

Educational Programs in Carroll County 2008:

Agricultural Resources - Tina Savage

VVP: Veggie Volunteer Program: The sixth successful year of the VVP is complete. Under the direction of Tina Savage, with coordination from UNH Cooperative Extension Master Gardeners, volunteers from youth groups, schools and private individuals met at the Sherman Farm in East Conway on Monday and Wednesday mornings during the growing season. Volunteers picked, washed, boxed and delivered the donated vegetables to Food Pantries and programs in the Mount Washington Valley, Ossipee, Wakefield and Wolfeboro. Additionally, this year we were able to help pick and distribute 65 bushels of apples from the Jenkins' Orchard in Freedom.

69 volunteers had the opportunity to see a working farm in operation, tour the dairy and livestock facility, and gain the satisfaction of helping others in the community. The volunteers contributed a total of 500 hours to the VVP.

In total 18,862 pounds of fresh vegetables and fruit were collected and distributed with a value of over \$26,200. Recipient organizations reported serving 20,012 vegetable meals.

Local Agriculture Promotion: UNH Cooperative Extension improved awareness of local agricultural production through an Agricultural Tent at the Sandwich Fair, which included agricultural demonstrations, free local product sampling and a Farms of Carroll County booklet. The goal of the Ag Tent and the Farms of Carroll County book is to encourage Carroll County residents to purchase locally grown products; assist producers with the marketing of products; and, help county residents understand the value of open space.

Commercial Agriculture and Home Horticulture: Other Carroll County Agricultural programs, workshops, and opportunities that provided local impact during 2008 were: Master Gardener Training, Master Gardeners Speaker's Bureau, Livestock Production, Livestock First Aid, Poultry Management, Fruit and Vegetable Production, Apple and Blueberry Pruning, Cut Flowers, Soil Testing and Pesticide Use. This list is merely a highlighted roll of agricultural support offered during this past year.

Family & Consumer Resources- Ann Hamilton

NH DOC, Carroll County Probation, Academy Program: Program series on money management, nutrition and anger management/conflict management were offered to Carroll County Academy program participants at the Probation office in Ossipee. Programs were designed to help participants learn valuable life skills that could be applied to their daily life. Carroll County Academy is an alternative sentencing program.

Food safety education In 2008, 160 food service workers participated in the two hour food safety education program, *SAFE — Safety Awareness in the Food Environment*, which focuses on the most commonly reported causes of foodborne illness in food service establishments. ServSafe programs were attended by 67 food service workers, of which 79% received food safety certification. Food safety affects all of our county residents and our visitors. Programs were held at Mountain View Nursing Home.

Child Care Provider Education: Workshops were held to help early childhood professionals enhance their knowledge of children, guidance of behavior, and ways to improve school readiness skills as well as gain or reinforce skills that enhance their job performance. Certificates documenting training hours were provided as documentation toward New Hampshire licensing requirements. Thirty-seven child care professionals, responsible for the care of 319 preschool and school age children, attended one or more workshops relevant to working with young children.

Parenting Education: Multi-session parenting programs focusing on the growth, development and positive discipline of preschool children and school age children were offered. UNH Cooperative Extension collaborated with Carroll County Jail and House of Corrections, Valley Outreach Coalition, Conway Head Start and Effingham Elementary School to offer parenting education series and workshops. Participants completing evaluations self-reported behavior changes including: being more patient, using positive parenting practices and having age appropriate expectations. One hundred ninety-eight families received age paced *Cradle Crier* and *Toddler Tales* newsletters, designed to help parents meet the needs of infants and toddlers and stimulate growth and development.

Personal Financial Management: Fifty-four people attended money management workshops. 93% of the participants indicated an increase in knowledge about financial topics. Specific comments cited increases in knowing how to create a debt reduction plan, calculating debt ratio, developing a spending/savings plan and increasing savings and decreasing debt.

4-H Youth Development - Dotty Burrows (retired), Claes Thelemarck

4-H, your first class at the University of New Hampshire.

4-H is the youth educational program of UNH Cooperative Extension. The mission of 4-H is to help youth acquire knowledge, develop life skills and form attitudes to enable them to become self directing, productive and contributing members of society. 4-H emphasizes the importance of involving youth in the learning process. It is offered free of charge to youth ages 5-18. Carroll County youth from all cultural and economic backgrounds are involved in 4-H fun and learning. Members and volunteers live in towns, cities, farms, and suburbs.

Over 109 active club members participated in local activities with 64 members participating in county events, 32 members in state and 2 members representing Carroll County and New Hampshire in regional activities. Members worked with traditional curriculum such as gardening, food and nutrition, clothing and textiles, animal science as well as new curricula in subjects such as aerospace, marine science and dog training.

Carroll County 4-H worked with schools throughout the county in school to work programs at the vocational centers, and after school programs. These programs have a clear positive impact on youth throughout the county. Jen Berkowitz, director of Schools Out!, Ossipee Central Schools after school program, noted that "Despite the rise in Juvenile crime in Carroll County, the Ossipee Police Department has recognized the School's Out! Program as being highly responsible for a 62% drop in juvenile crime in Ossipee, since 2003.", the year the program began.

4-H members and the FFA students highlight their year with displays at Sandwich and Freyburg Fairs. The FFA members of Kennett and Kingswood High School participate in an annual Woodsman's Field Day at the Sandwich Fair and club members displayed and were judged on projects they completed over the past year. These projects of activities strengthen important life skills for 4-H and FFA members such as team work, time management, goal setting, communication and self esteem. Volunteers and leaders gave over 400 hours of time to coordinate these events at the fairs.

Forest Resources - Wendy Scribner

Approximately two-thirds of the forest land in Carroll County is privately owned. Education about forests and land stewardship is a key to providing landowners with the information they will need to make informed decisions.

Wendy Scribner, Carroll County Forest Resources Educator, works with forest owners to help them actively manage their land for long term stewardship of natural resources. Healthy, sustainable forests are critical to New Hampshire's forest products industry and the forest-related tourism and recreation industries which contribute more than \$2 billion annually to the state's economy.

Land Management Technical Assistance and Educational Programming: In Carroll County, assistance regarding land management was provided to 1,195 forest landowners, natural resource professionals and others during the past year. Individuals were contacted through on-site visits, phone calls, e-mails and 30 educational events. Workshops covered a range of topics including: selling timber, choosing trees to cut for firewood, land protection, forest health, seventy five years of research at Bartlett Experimental Forest, identifying trees, and using global positioning systems.

Over 1,100 acres were examined with 43 landowners and management recommendations were made on topics including: timber harvesting and forest improvement practices, wildlife habitat considerations, working with natural resource professionals, cost share programs, construction of forest access trails, erosion control,

timber sale agreements, timber markets, water quality protection, recreational opportunities, taxation, and land protection techniques.

July 2008 Tornado: On July 24, 2008, a tornado caused damage to over 8,000 acres of land in New Hampshire. In Carroll County, this damage affected residents and landowners in Wolfeboro, Ossipee, Effingham, and Freedom.

Following the storm, many people who may never have envisioned themselves selling timber were put in a position of having to make a number of decisions rather quickly.

Direct assistance was provided to approximately 25 people through site visits and phone calls. In addition, a storm damage information session was presented in Ossipee with over fifty people in attendance. Directories for licensed foresters, certified loggers and certified arborists were provided along with information about choosing professionals. Other topics covered included: wood salvage and removal, NH's timber harvesting laws, timber sale contracts, markets for storm damaged trees, shoreland and wetland issues, and safety and fire considerations.

Nutrition Connections - Joanne Knowlton

During the program year, Joanne worked with a variety of youth groups, including the Ossipee Central School's School's Out after-school and summer programs, the Head Start programs in Conway and Ossipee, the Paul School in Wakefield, the Brett School in Tamworth, and the North Conway Day Care Center. She worked with adults in an assortment of group settings, which included classes at the Alternative Life Centers in Conway and Wolfeboro, Northern Human Services, North Country Independent Living, Workplace Success and Working Futures of the NH Employment Program, and the county food pantries, as well as one-on-one programming. Lessons included basic nutrition and food safety, food resource management, and physical activity. She continued her participation in the Nutrition Council of the Gibson Center for Senior Services, continued to work with the 5-2-1-0 Partnership for Healthy Children, and remained the contact for second referral from the nutritionist of the WIC program.

Extension Advisory Council: David Babson, Ossipee; Rep. Tom Buco, Conway; Andrea Capron, Ossipee; Willie Farnum, Tamworth; Paul Hennigan, Eaton; Linda Smith, Silver Lake; Commissioner David Sorensen, Eaton; Jenny Tapper, Brookfield; Alan Fredrickson, Wolfeboro; Noreen McDonald, Wolfeboro; Sandy Brocaar, Madison; Patricia Jacobson, Eaton, Youth Representative, Erik Fredrickson, Wolfeboro.

Extension Office Hours are Monday through Friday from 8:00 am to 4:30 pm.

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Respectfully submitted,
Tina Savage, County Office Administrator

Carroll County Delegation Minutes
January 28, 2008 9:00 AM
County Administration Building

Present: Representatives Pauen, Bridgham, Heard, Cunningham, Butler, Martin, Knox, Buco, Merrow, Denley, Brown, Ahlgren; Commissioners Sorenson, Olkkola and Webster (Absent: Rep. Chandler & Stevens)

The Carroll County Delegation meeting called to order by Chair, Rep. Patten at 9:00 am.

The meeting started with Comm. Sorenson addressing the issue of movement of money between accounts requiring delegation approval. The commissioners would like request money from Human Services be moved into a new department titled Human Resources. The 2008 budget for Human Resources is \$56,600, the commissioners would like to move this money for the Human Services budget leaving \$27,000 in the Human Services budget. The Human Resources position was created in November of last year and Robin Reade currently fills the position. Comm. Sorenson reviewed the duties of Robin's job and explained that this department was very needed; Robin has been very busy and has done an excellent job thus far. Comm. Olkkola said that Ms. Reade has done a great job on policies and these policies are going to be very helpful incase we ever have to take disciplinary action in the future. Rep. Ahlgren addressed his concerns; he is concerned about what happens in future budgets, this new department was created but the dept. head position still remains in Human Services. He is concerned that in the future we could re-establish the Human Services dept. head position and end up with two positions. Comm. Sorenson said that the Human Resources dept. position is in lieu of Human Services dept. position, an additional position has not been created. The \$57,700 coming out, which use to be used for the shared position Forest Painter held is for a full year. Sorenson requested a new line item in the 2008 budget for this new department. Rep. Heard asked is we are going to need to expand this department since Ms. Reade is so busy? Comm. Sorenson responded that we shouldn't, the secretaries are helping out now and Ms. Reade should be able to catch up in the near future.

Steve Knox and Ann Hamilton were present from UNH Cooperative Extension to address their 2008 budget. Ann started by saying that in fiscal year 2007 they were able to return \$14,595 to the County even with there move in 2007. The requested extension budget for 2008 is \$229,401; this is a 3.5% increase over last year. The bulk of the budget is for support staff wages and benefits. Ann mentioned that the rent line item is up 45% but the rent now includes heat, sewer, plowing and electric so these other line items are now zeroed out. The savings in heat alone is \$6,000. Ann mentioned that the new building is allowing programs to be offered on site, which was not possible at the old location. Rep. Denley questioned the percentage of the County that is served; he asked why Ossipee percentage was so high. Ann said the old location across from the Ossipee Central School helped this (although they will continue to run these programs at the school even though they have moved to Conway). She mentioned that there are a lot of school programs at Ossipee because a lot of funding is based on income levels and Ossipee is lower than some of the other towns so there is more funding for programs. This is the main reason the percentage of County served number is higher for Ossipee. Rep. Bridgham questioned if it was possible to move funds to different programs within the extension. Ann addressed this; the extension gets funds from many places, funded programs are very specific and funds are dedicated for certain programs; these funds cannot be moved. Comm. Sorenson spoke of extension building a building on the County complex. He asked about the extension looking into grant for a building on the complex, and then the cost of the building would not affect taxpayers. Ann said they are looking into this but it may require a policy change within UNH, because it would require building ownership; she is not sure if this is possible under the current policies. The Extension is governed under UNH policies. Steve Knox spoke about a capital reserve for extension building. He is hoping the delegation will consider placing \$50,000 into capital reserve this year and continuing this over the next several years for the purpose of building a building on the county complex for extension. He said UNH is willing to do survey work at the County site for the extension building, they have agreed to do this at no cost. UNH is willing to work with us and the extension is looking into getting money from many alternatives but they are bound by what UNH wants them to do because they are not a single entity, they are part of UNH. Rep. Denley asked if there was a buyout option in the lease at the new

Conway location? Ann responded saying she does not believe there is a buyout option. Comm. Sorenson asked that the Extension to continue to look into getting building grants even though we are not sure if UNH will allow this. Steve Knox asked if this was the Extensions only chance to ask questions regarding the budget, Patten responded that this was the only scheduled time; they are willing to be present during the budget review in case a question should arise but this is the only scheduled time. Rep. Slartin requested details regarding the capital reserves monies being requested for extension, he would like to know building details and anticipated building costs. This information would be helpful in supporting capital reserve monies. The Coop Extension completed their question and answer session.

Tri-County CAP was next for discussion. The Tri-county CAP is requesting money from the County and Municipalities for a North County Transit program. The program is designed to provide low cost weekday transportation within Carroll County. Rep. Patten said she feels this is double dipping when asking both the county and towns for money. Comm. Olkkola said that this is not a onetime request; these are going to be continuous ongoing requests. Rep. Merrow said he sat in on some town level meetings and the intent is to never have this program be self-supporting. Rep. Patten had a pamphlet regarding the program; she will make copies and distribute them to everyone for review. Patten asked the delegation if they would like a county presentation from Tri-County CAP? The delegation members agreed to have a presentation regarding the Tri-County CAP transit program.

Conservation District was next on the agenda. They reported they are a little behind regarding their budget because their secretary broke her arm a few weeks back. They are asking the County for a 4% increase over last years budget, an increase in the amount of \$1,575. The budget request for 2008 is \$41,000. Nels, district conservationist gave an overview of the department. The Carroll County conservation district and Natural Resources Conservation Services are housed in the same building, the Grindle building in North Conway. There is a close relationship between both organizations. There are 130 contracts in Carroll County currently, which totals around 2 million dollars in conservation contracts out right now in Carroll County. The work includes wildlife habitats, forestry work and many other efforts. Joan Richardson district manager helps out with a lot of administrative work. All applicants have been funded over the last several years. The Farm bill in congress was discussed, Nels mentioned if this bill passes there will be even more contracts. Nels requested that the entire budget gets funded so work can continue. He addressed that the 4% increase is a cost of living increase. Comm. Sorenson requested a list of projects that have been completed in 2007. Rep. Patten thanked the Conservation District for their presentation.

Ann Aiton from Carroll County Registry of Deeds was next to present. She handed out a chart comparing income in 2006 though 2007. Ann mentioned that document counts are down slightly but the big loss is in real estate transfer tax. Carroll County is down 11%, which is better than most counties in the State, some counties are down as much as 25%. She emphasized that income is out of registries control. Ann addressed the LCHIP funding change that takes effect July 1, 2008; the change will add a \$25.00 surcharge per document for recording. The current county charge is \$12.50; the surcharge will bring the cost to record a document to \$37.50. Government related documents are exempt from the surcharge. This concerns her because some people who come into record a document, she used a death certificate as an example, in some cases are already trying to decide between buying medications or food they will soon be charged an additional fee. Ann shifted to discussing the proposed 2008 budget. She distributed an itemized proposed 2008 budget for the Carroll County Registry of Deeds. She mentioned that the 2007 budget was not totally expended and the 2008 budget has been decreased by 1.3%. Rep. Butler asked how they mastered their efficiencies? Ann responded saying she has good staff that work together to keep costs down. They are a tight department, they have been able to negotiate paper prices, they lease their computer equipment which helps keep costs down and the book consolidation effort has help keep expenses down. Something's are out of her control but she is trying to keep things efficient. Rep. Denley asked about Internet access to records, are we the only county not online with our records? He also if there has been a study done comparing revenue increases for going online versus cost of going online. What would be the revenue increase if we went online; he questioned what revenue is being lost by not bringing the registry to the 21st century? Ann addressed this; she said the cost to implement Internet plus maintain it is not free to the County. As far as a study that would be hard because fees in other counties are all over the place. Ann stated that her main objection to Internet access is privacy. There are signatures and social security numbers on many

documents. She understands that people can come in and access this information via the registry office right now but access is limited. Deviant activities are on the rise and she feels we need to protect out county members as much as possible. There was a discussion regarding home many of our neighboring states counties are online, Rep. Denley stated that in Maine 16 of the 18 counties are online, Vermont is town by town and very archaic so not good to compare against. Rep. Patten asked if we could get feedback from other counties regarding their Internet fees. Rep. Bridgham addressed registry of deeds estimation of income. He said it looks like we are presuming that 2008 will be better than 2007, he asked Ann how she felt this way when all state level indicators show 2008 will be down? Ann said that when she calculated this number she did not have the true Nov. & Dec. numbers so she had to do an approximation based on ten months. Rep. Bridgham asked if now that we know the actual 2007 numbers maybe we should use the actual numbers to adjust of 2008 projected income number. The projected income for 2008 is \$1,008,548; the actual income for 2007 was \$992,540.51. Rep. Bridgham requested the 2008 projected income number be decreased to a number closer to the actual income number for 2007. Ann mentioned that deeds are not all the county records; the other documents stayed the same between 2006-2007 so even though deeds were down on 2007 and will likely be down in 2008 the other documents should stay at the norm. Rep. Ahlgren requested the number of pages recorded; he was trying to determine if the workload of the Registry has decreased with the decrease in deed recording. Rep. Ahlgren said he is not suggesting job cuts but suggesting not replacing staff that leave. Ann said the duties of her staff are not just to do copies and record; when not doing copies or recording the staff is busy doing archival projects. Rep. Bucu addressed this discussion; he said he did not feel Rep. Brigham's point was to cut staff but to reduce the 2008 expected number to the 2007 actual number. Rep. Denley said he does not feel it is up to the delegation to change this number but feels we should suggest that the department decrease the revenue number. Rep. Ahlgren would like to see information from all department heads regarding workloads so the delegation can use these numbers to review. Ann responded saying the number of pages does not reflect workload; Rep. Ahlgren stated he does not want numbers that don't reflect workload but would like the numbers that do reflect workload, if it is even possible to get these numbers. Many members of the delegation were unsure what Ahlgren wanted, Rep. Merrow said he does not want to micro-manage anyone's job. There was a brief discussion regarding workloads of departments. Rep. Cunningham said that personnel are not the responsibility of the delegation. Comm. Sorenson said he feels discussions of this level should be handled at sub-committee meetings. Rep. Patten thanked Ann for her handouts and presentation.

County Treasurer Godfrey was next to present 2008 budget. He said the 2007 treasurers budget was set to \$6,744.00, \$5,929.00 was what was spent. Budget for 2008 to stay the same. There were no questions for Mr. Godfrey.

There was a 10-minute break.

After break Rep. Patten addressed the recent article in the paper on the Sheriff regarding suits being purchased out of the uniform budget. Rep. Ahlgren reported on this since he spoke to the sheriff regarding the matter. The auditors found this and felt this purchase was a taxable county benefit and should be included on his W2. Rep. Ahlgren said the sheriff spoke with the business department and agreed with this. Rep. Martin asked the commissioners if they felt this was an authorized expenditure? Comm. Sorenson said that this is a uniform line item in the budget; this was personal clothing, not uniforms. Comm. Olkkola said he feels the money should be returned to the county. Rep. Patten said that the Sheriff is an elected official and the delegation members do not have the authority to request money be returned even though she personally feels this was an inappropriate expenditure. Rep. Patten went on the record to say that No elected official should spend county funds on personal items. Rep. Merrow agrees with Rep. Patten, it is not good practice. Rep. Merrow asked the commissioners what percentage of the time the Sheriff wears a suit, this number could make the difference. Rep. Ahlgren requested to interject a few things on behalf of the sheriff; he said honestly he does not think the sheriff thought he did anything wrong. The sheriff is a professional man, the audit trail he left did not indicate he was trying to cover anything up; he was not doing this with any criminal intent. Rep. Patten said regardless of intent what hit the paper has blown up, if the delegation says nothing, public opinion will be swayed. Rep. Denley said he agrees with Ahlgren that the sheriff didn't do anything wrong, he said he feels the sheriff may feel if the money is returned it could damage his reputation because it would appear as an admission. Rep. Butler disagreed, he said the sheriff is honorable, his intent was not to defraud the county, and

he said he feels if the sheriff returns the money it should not be viewed as an admission but just treated as a mistake. Comm. Webster stated that in all fairness she feels the Sheriff should be present to discuss this. Rep. Heard gave her input, she feels we have a real disconnect here; we heard earlier how it is hard for people to pay an additional \$25.00 at the registry but it is ok for the sheriff to pay \$2000 for clothing. She added that the County is in financial downfall and this was not a good act on behalf of the sheriff. Rep. Merrow added that he felt this was poor judgment on behalf of the sheriff. Henry Spencer a member of the public said that by putting this on the sheriffs W2 we are in turn giving the sheriff a raise. he does not feel this is how this should be handled. Rep. Bridgham said the Sheriff made a mistake and the mistake should be repaired; if not from the sheriff then the commissioners should make this be repaired. Comm. Olkkola said the honesty of the sheriff is not in debate, he also added that uniforms are returned at the end of tenor for sheriffs and deputies, he feels if the sheriff does not return the money then the suits should be returned at the end of his tenor.

MOTION: Rep. Merrow made a motion to clearly define in writing what a uniform allowance are for, seconded by Rep. Cunningham. A vote was taken, all in favor. Motion Carries.

Hales Location Ambulance Contract: Rep. Buco had a question regarding Hales Location ambulance contract. The current contract is for \$47,000 but there is a quote from Town of Conway ambulance service for \$3850. Comm. Sorenson suggests we look into this to see if the quote for \$3850 is accurate and that the Town of Conway is willing to implement service prior to the signing the private contract for ambulance service.

Budget Process Review: Rep. Patten reviewed how we are going to address the 2008 budget. She reviewed how last year the budget was reviewed line-by-line and then in the end a bottom line reduction was made. She suggested that before we begin the line-by-line reduction process we determine what approach we would like to take. Rep. Denley said that before deciding reductions he would like to see County growth projections and inflation/cost of living rate before moving forward. After looking at this information the delegation then decides what money we have to work with and then it is up to the commissioners to work with department heads to adjust the department numbers to meet the bottom line number. Rep. Cunningham spoke in support of the line-by-line review, he felt it gave him a good understanding of the budget and helped him when answering constituent and selectmen's questions. Rep. Patten agreed saying the line-by-line review gives us a good understanding and this is the way it has always been done. Rep. Merrow asked what the point was in having the sub-committees beat down the budget, and then the whole delegation beat down the budget and ignore the subcommittee recommendations. Rep. Bridgham discussed the problem of not wanting to increase taxes all that much but wanting to secure the best number for the budget, in order to get the best number we must do a line by line review. He added that last year he felt we took the politically easy route by doing a bottom line reduction, not the responsible approach. He asked the commissioners if we were to do a bottom line reduction could they give us an indication of what is going to be cut. Comm. Sorenson mentioned that the commissioners have already taken \$100,000 out of the budget from what was presented by department heads. There are still a few items that could affect the bottom line, the union contracts and the water tower issues. He mentioned the commissioners have already scrutinized the budget line by line and ask the delegation not to micro manage the budget, the commissioners do a good job to keep the budget down. Back to the topic of budget process Rep. Denley added he feels we must go through the budget in detail as well as understand how reductions affect different departments. He feels we have an obligation to scrutinize the budget in detail but at the end of the day it is commissioners who are the ones who decide how the money will be spent. He added we must go through the process; the bottom line number is a result of the line-byline review process.

Comm. Webster gave feedback from department heads regarding sub-committees, she commented that the department heads love the sub-committees but she feels a line by line review throws out the work of the subcommittees, she is disappointed that we are not trusting the work of the sub-committees. Rep. Bridgham added that he loves working on sub-committees, he feels it is a beneficial process but feels a collective look at all sub committees can affect the overall. If the total requested by the commissioners is more than what the delegation supports we need to ask the commissioners if the budget is reduced by a certain amount what services will be cut, we need this feedback before making final determination. Rep. Ahlgren said he thought subcommittees would make recommendations to the delegation; this is how he envisioned the subcommittees working. Rep. Buco asked if we want to hear reports from subcommittees, when should this occur? A

discussion over sub-committee reports occurred. Rep. Patten summarized the discussion saying sub-committee reports should occur prior to department reports, if there are additional questions a line-by-line review will occur.

The schedule for next week was reviewed, sub-committees reports will occur prior to dept. head presentations. Starting at 9:00 will be the Farm, followed by; Jail, RSVP, Human Resources (no sub committee) Sheriff & Commissioners.

Rep Bridgham worries about the 'oh my god' reaction to the budget, he felt we need to have a process in place to know what will NOT happen if the full budget is not approved. The delegation needs to know the specifics of what will not happen. Rep. Denley said that substantial money and cuts should come from the delegation not the commissioner. Rep. Bridgham feels the responsibility should be shared between the delegation and the commissioners. Rep. Patten said we will listen to department heads, decide if cuts are to be made and then the commissioners will give us a presentation of what will be cut, then the delegation can look at it again and make adjustments. Rep. Patten also requested that all department-to-department transfers are presented to the delegation.

MOTION: Rep. Merrow made a motion to adjourn, seconded by Rep. Knox. A vote was taken, all in favor. Motion Carries.

Meeting adjourned at 12:25 pm.

Carolyn Brown/bcp

Respectfully submitted,
Jennifer Sonricker, Recording Secretary

Carroll County Delegation Minutes
February 4, 2008 9:00 AM
County Administration Building

Present: Representatives Chandler, Bridgham, Heard, Cunningham, Butler, Martin, Knox, Bucu, Merrow, Denley, Brown, Ahlgren; Commissioners Sorenson, Olkkola and Webster (Absent: Rep. Patten & Stevens)

The Carroll County Delegation meeting called to order by Vice-Chair, Rep. Chandler at 9:05 am.

The focus of today's meeting is for budget presentations from: Farm, Jail, R.S.V.P, Human Resources, Sheriff, Commissioners' and Administration Building.

Farm Budget Comm. Sorenson reviewed the Farm expenses. The commissioners are requesting a \$16,000 increase in the new equipment line, bringing the total line to \$20,000. The reason for this increase is to allow for the purchase of a new mower/conditioner to cut hay. The majority of the farms revenue comes from hay sales. The county purchased the current mower/conditioner back in 1988 at a cost of \$7,800. The cost for a new mower conditioner is \$20,300 which includes a \$5,000 discount for the County. The budget includes a \$0.50/hour increase for all farm employees. Comm. Sorenson explained why the Supplies/Services line was overspent by \$4,800. In 2006 the County had a hedgerow removed at a cost of \$4,300; the bill for this work was received late and paid for out of the 2007 budget. The commissioners have transferred money from another department to cover the shortfall; the 2008 budget for this line is \$2,700, the same as the adopted budget in 2007. Rep. Chandler questioned the gasoline exp line; in 2007 \$11,274.92 was spent for gasoline but the commissioners have only budgeted \$10,000 for 2008, he questioned why? Comm. Sorenson said the \$10,000 amount was determined when looking at what was spent for the first 9 months of 2007; this may need adjusted up now that we have the true amount spent in 2007. There were no further questions pertaining to the farm expenses.

Comm. Sorenson reviewed the Farm Revenue. There have been some questions regarding why the farm is not receiving more revenue; he feels it is because the farm is not charging out to other departments properly, Comm. Sorenson will bring in better figures next week. Comm. Sorenson presented an example of work performed by the farm; the shoveling we saw this morning when we came in to the administration building this morning was being performed by the farm but not charged out that way, they are looking into this. Cordwood prices increased this year, which did affect the quantity of wood sold; cordwood is now priced more competitively with the competition as opposed to being under priced. Comm. Sorenson mentioned there is still log length wood available to be cut up and the County still has seasoned cordwood available, the cost is \$200/cord, delivered. Hay production was at its highest number ever in 2007, this increase resulted in increased revenue of \$12,000. The reason the commissioners are requesting a new mower conditioner for the farm is to ensure this revenue continues. The commissioners are considering increasing number of fields to increase hay revenue. Comm. Sorenson spoke of an issue regarding a new customer who ordered 2000 bales of hay, 1000 bales were delivered but the customer never paid for the hay. The farm had to go back and get back the bales, they were able to recover 600 of the 1000 bales, the customer has still not paid for the 400 bales, because of this they are changing their policy to ask for money up front. The new equipment line is set for \$8,500

Maintenance Budget Comm. Sorenson reviewed the Maintenance budget. The commissioners are requesting \$8,500 for new equipment; \$7500 of which is to go towards the purchase of a new plow truck; the cost of a new plow truck is \$30,000 and the commissioners are looking to charge four departments \$7500 under there new equipment line to cover this expense. The reason for this is all four departments receive plow services; the four departments being charged are maintenance, jail, nursing home and administration building. The current plow truck was purchased new in 1982 and has been repaired many times; in one instance the plow driver took a transmission out of his private truck and installed it in the County plow truck, it is time for a new truck. The salary line included a \$0.50/hour increase for all maintenance employees. Rep. Bridgham asked if the purchase of new plow truck will result in a decrease in the maintenance line item and if so is it reflected in the budget. Comm. Sorenson said this as not taken into consideration in the budget, if the plow truck purchase was not approved they did want the maintenance line item to have been reduced. Rep. Chandler asked why there was \$2000 for contracted fees and services in the 2008 budget; nothing was spent under this line item in 2007 but we are requesting \$2000 this year, he requested the

commissioners figure why and report back to the delegation. Rep. Chandler also asked if the Comm. could look into the vehicle expense line as well; we spent \$174 in 2007 but are requesting \$3000 in 2008. Rep. Ahlgren asked if the Commissioners have looked into financing the plow truck to help spread out costs over a longer period, Comm. Sorenson said he will look into it but it costs the County more in the long run.

Jail Budget Comm. Sorenson said a few words regarding the jail budget; the commissioners have already reduced the overtime line item by \$15,000 over what was original requested. The commissioners have also requested that the salaries get separated out between union employees, administrative and nursing. Comm. Sorenson stated that the union contract for the jail is still not fully negotiated so there would be an increase. The figures currently used are based on last years contract; he should have the true figures next week. The non-union pay increases have been accounted for in the budget presented just not the union contract changes. Dennis Robinson presented budget highlights for the jail; the meals line item has been reduced \$75,000 in the 2008 budget, this is because population numbers are down. Inmate programs were discussed, this is a new program offering life skills, anger management and other worthwhile programs for inmates. One of the goals of these programs is to help lower the number of inmates returning to the jail. Robinson mentioned that these are very worthwhile programs. Rep. Cunningham wanted to have it be noted that the actual cost of meals has increased. The new equipment line is currently at \$58,500 \$7500 towards the purchase of the new plow truck and \$1000 for a cage for new vehicle and radios; Robinson would like to increase this by \$5400 so the jail can purchase new food carts. Comm. Sorenson requested sub-committee report from jail; Jail subcommittee chair Rep. Patten was unable to attend today's meeting so Rep. Chandler past out a subcommittee report from Patten for everyone to review. Comm. Sorenson said that he has met with Judge Fitzgerald regarding getting more inmates out on electronic monitoring as a step to help reduce inmate population. Comm. Sorenson added that the down side is we may need to hire an additional person to track people out on electronic monitoring. Rep. Butler wanted to know how we are handling the healthcare increase issue; he wanted to know if we have looked into re-bidding healthcare coverage? Kathy Garry addressed this; we use to get healthcare coverage from LGC, we then switched to Harvard Pilgrim last year, we cannot go back to LGC for two years so we have to wait another year. Rep Chandler asked if we have addressed co-pays/deductibles, he is suggesting that the County look into increasing the co-pays/deductibles to reduce the premium but then have the County cover the additional co pay/deductible fee, there is no effect on the employee but it could result in a drastic cost savings to the County. Comm. Sorenson said he would look into it. While on the topic of health insurance Comm. Sorenson added that the decreased fee for coverage last year resulted in a greater number of employees opting for coverage, which resulted in the insurance line increasing. There was a question regarding why the Retirement expense line increased when the Social Security expense line decreased; Kathy Garry explained that part time employees don't participate in group 2 retirement, so they pay into social security; the County now has less part time employees and more full time employees so the numbers have been changed to reflect this change. Rep. Chandler requested that Mrs. Garry provide the delegation with a list of part time and full time employees as well as an explanation of Group 2 insurance. Rep. Ahlgren asked the Commissioners to look into healthcare savings accounts. He also requested Mr. Robinson provide the delegation with average jail population numbers over the past several years, and continue to provide the delegation with this number in the future so these numbers can be looked at and compared. Rep. Buco asked if the actual 2007 budget numbers that have been presented to the delegation are accurate? Mrs. Garry said all expenses/revenues have been accounted for the numbers have just not been audited. Rep. Bridgham asked why the 2008 jail revenue numbers are so underestimated over the actual 2007 numbers? Mr. Robinson said it is because of the current inmate count; there are currently less inmates, which results in less money coming into the jail so the jail is projecting less revenue.

R.S.V.P. Rep Merrow presented the R.S.V.P sub-committee report. He reported the budget is flat lined; they are requesting \$40,000, other funding covers the rest of their budget. The \$40,000 is included under the Regional Appropriations budget. There were no questions.

Human Resources Comm. Sorenson explained that this is a new department, which is why there are no numbers in the previous years columns. He explained that the budget and job description for this position were mailed out to the delegation members prior to today's meeting. He gave a brief description of some of the job duties of this position. This department has been needed for a

long time within the County; since taking on this job, Robin Reade has been busy bringing all the County job descriptions up to date, in some instances there were no job descriptions for particular jobs. Ms. Reade is also looking into grievances and job evaluations. She has been focusing a lot of her energy on Policies, prior to her coming to the county policies were all over the place, she is bringing policies in line. Ms. Reade addressed a few of the things she has been busy working on; updating job descriptions across the County, safety policies and manuals, County wide orientation program, training programs for employees and Recruitment and retention programs at the Mountain View Nursing Home. These are must have items that the County has been missing. Comm. Sorenson explained that the advertising budget for this position has been decreased from \$25,000 to \$5,000 this year, the feeling is we will not need as much advertising for County job positions this year. Rep. Bridgham asked if the services provided through Human Resources are new services or are they services being moved from another department? Comm. Sorenson responded; it is combined, some of the duties are new and some will be shifted from other departments. Rep. Bridgham asked that with this shift would we see decreases in other departments? Comm. Sorenson responded that he does not see reductions; Ms. Reade is taking on things that were not being handled. She will help off-load Kathy Garry who has been overloaded for a while. Comm. Webster added that we are the only county with out an HR department; Ms. Reade will help reduce County issues that have been occurring. Rep. Denley spoke highly about this position, he feels it is much needed but is concerned about the creation of new position and money transfers for this new position. Comm. Sorenson addressed this saying Human Services budget was reduced \$575,000, the budget for Human Resources is \$85,000, he does not think we can do a transfer because HR is a new department. Rep. Martin questioned Medicare expenses line, Comm. Sorenson responded that these are salary deductions and they have no control over this line item, the number of employees drives it. There were no further questions.

Sheriff Budget: Rep. Chandler began by saying there are several issues related to the Sheriff's department currently ongoing but he would like those to be discussed at a later time, today we will focus on budget issues only. Rep. Ahlgren gave the Sub-committee report for the Sheriff's department. He explained that the sub-committee has had several meetings with Sheriff Carr and he has had many phone calls with Sheriff Carr; there have been a couple of adjustments made by the sub-committee. There is a 4.2% increase in expenditures, the sub-committee reduced the original requested budget by \$7,800, and the sub-committee recommends the adjusted Sheriff's budget of \$1,621,248. Sheriff Carr spoke saying the numbers being presented today reflect the negotiated labor agreement. Comm. Sorenson said that the Sheriff's dept. is the only Union contract which is accounted for in the budget. Comm. Sorenson reviewed the budget lines that were reduced. Rep. Butler asked why the dues/licenses/subscriptions line item is so high. The budget amount in 2007 was \$11,936 but actual spent was \$3,722, the 2008 budget request is \$12,000, he wants to know why we are budgeting so much if we didn't spend it all last year. Sheriff Carr addressed this; he referred to page 12 of the handout that was mailed to the delegation members prior to this meeting. The handout has a detailed description of how this money is broken out. This line item covers memberships, renewals, computer software license renewals; the total of all these items is \$12,000, which is why this amount was budgeted. The IMC fee is the bulk of this line item expense. Rep. Bridgham just wants to make sure that we don't get doubled up for a payment in one fiscal year, he wants to make sure that the reason we didn't spend the whole 2007 budget for this line was because of a shift in payment schedules. Sheriff Carr explained that IMC is a yearly fee of \$8000, the reason the past budgets don't show this is because it was paid out of another line item. The delegation asked Sheriff Carr for a description of which line item this was paid out of. Comm. Sorenson suggested this might have been paid out of the computer expense line; Sheriff Carr will look into this. Rep. Heard questioned line 100.4140.004 - Salary for personal days, she wanted to know what this was for. Sheriff Carr explained that under their Union contract staff gets pay in the last week in November for 3/4 of their personal days that are unused. They are paid at straight hourly rate and all unused days are zeroed out at the end of the year (this time is not carried over to the following year).

Dispatch center expense budget discussed. Rep. Ahlgren gave the sub-committee report; the most significant increase was the insurance line which had an increase of \$25,000. The reason for this increase is more employees are opting to have coverage; this is not due to the insurance increases being felt in other county departments. Without the \$25,000 insurance line increase the dispatch

center budget increase was only 2.5%. Rep. Cunningham questioned the \$51,000 increase in health insurance line from what was budgeted in 2007 to what is budget in 2008, why such an increase. Sheriff Carr explained that there are three insurance fees; one fee for family plan, one fee for 2-person plan and one fee for single plan. The County pays 80% of the annual premium; the 2008 number was derived from the personnel currently in the dispatch center, depending on the makeup of the department and the insurance coverage chosen depends on the amount of this line item. The reason this is more is there has been a shift in personnel in the dispatch center; more employees are opting for the family plans. The sub-committee supports the cuts recommended by the commissioners. The total bottom line for this budget is \$722,802; this is after sub-committee and commissioner reductions. Comm. Sorenson commented that Union contracts for the Sheriffs department and dispatch center is a 3-year contract with 3% increase each year. Sheriff Carr explained that he has the same number of employees as last year. Rep. Cunningham requested updated budget worksheets for dispatch by next meeting. Rep. Denley brought up the topic of purchasing vehicles as opposed to leasing; he feels it would save us money going forward. Sheriff Carr said they have looked into this; currently we do a 4-year lease, which includes unlimited mileage and maintenance for everything but tires and windshield; after looking at both alternatives; lease vs. purchase, there was no significant difference in cost. Rep. Denley addressed a comment that Sheriff Carr had made last year; 'if he doesn't have to spend it he won't' and Denley said based on the numbers he didn't spend it all and he would like to thank him for that.

The Sheriffs department revenue was addressed next. Rep. Ahlgren gave the sub-committee report pertaining to sheriff's revenue. The sub-committee recommended a few changes; they recommended increasing the rate charged by the sheriffs department for special details, line 100.4010.019. The rate for sheriff detail w/out cruiser was increased from \$36 to \$40 and the sheriff detail rate with a cruiser went from \$42 to \$46. Sheriff Carr said they have implemented the suggested sub-committee special detail rate increase and have updated all forms to reflect this rate change. Rep. Bridgman wanted it noted that this is pretty much a pass through line because the pay for the special detail is covered on the expense side. Rep. Chandler expressed his concern about overestimating the revenue side. The actual 2007 revenue was \$239,654.13 yet we budgeted \$274,346.00. Rep. Ahlgren addressed this, when dealing with Sheriff revenue he explained that if the revenue decreases it is because the sheriff department was used less so this would result in a decreased expense. There were no further questions.

Commissioners Budget: Commissioner Sorenson reviewed the Commissioners budget. There is a \$19,000 increase in the new equipment line, this increase is for a new computer, this computer is a must have, it is used for payroll; the existing computer is out of date. The medical insurance line is down from last year; the rest of the budget has stayed pretty much the same.

Administration Building Budget: Commissioner Sorenson reviewed the Administration Building budget. The salary line includes a \$0.50/hour increase for all employees. The new equipment line includes \$7500, for the administration buildings portion of the plow truck. Rep. Martin had an accounting related question regarding the plow truck; he wondered how the maintenance of the plow truck is going to be handled? Comm. Sorenson said the Maintenance budget would be charged. Rep. Martin questioned why the total cost of the plow truck is divided amongst four departments he feels it should just be charged against the administration building. There was a discussion about the impound area line item; this is a one time expense so the delegation questioned why there was a line item established for it. The commissioners felt this was a cleaner approach providing truth in accounting. Rep. Bridgman felt this could be viewed as an improvement to the complex. Rep. Ahlgren suggested it be included under new equipment or maybe a grounds maintenance fund line item. There were no further questions.

Other Business: Rep. Bucu asked for a status update regarding the Hales Location ambulance contract, at the last meeting he had requested a substantiation regarding significant difference in annual contract fees. He asked the commissioners for documentation of how the figures were calculated. Comm. Sorenson said the Town of Conway changed the formula it used to calculate the rate. They are waiting for the North Conway Ambulance to verify the numbers. The County currently has the existing contract with North Conway ambulance but has not signed a new contract. Comm. Olkkola said they have asked then to justify the number they are using.

Rep. Chandler announced that a March 3, 2008 delegation meeting has been added to the schedule.

Comm. Sorenson asked where the delegation stood regarding Tri-County Cap; did we want them to come in for a presentation? Comm. Sorenson also added that the unofficial consensus of the Commissioners is to not support this. They feel there is a need in the future but right now is not appropriate.

Comm. Sorenson said that the requested percentage increase in population was distributed to everyone prior to the meeting. He noted that this percentage only takes in to account permanent population not second homes.

Rep. Denley requested the total county budget numbers back to the year 2000.

Comm. Sorenson mentioned that there will be an upcoming addition to the budget, the addition will be for the feasibility study.

Meeting adjourned at 11:45 am

Carolyn Brown/bcp

Respectfully submitted,
Jennifer Sonricker, Recording Secretary

Carroll County Delegation Minutes
February 11, 2008 9:00 AM
County Administration Building

Present: Representatives Patten, Chandler, Bridgham, Heard, Cunningham, Butler, Martin, Knox, Buco, Merrow, Denley, Brown, Commissioners Sorensen and OlkKola (Absent: Rep. Ahlgren, Stevens and Commissioner Webster)

The Carroll County Delegation meeting called to order by Chair, Rep. Patten at 9:08 am.

The focus of today's meeting is for budget presentations from: Health and Home Care, County Attorney, Victim Witness, Medical Referee, Water/Sewer, Human Services and Mountain View Nursing Home.

Commissioner Sorensen began by asking the Delegation for input regarding wind power; he wanted to know if the Commissioners should look into the possibility of installing a windmill to generate power for the County Complex. Rep. Cunningham supports wind power and feels it is a national and local effort and at the local level we need to start looking into other sources of energy. Rep. Chandler questioned whether it would work; he would like us to look into an inexpensive study before investing large amounts of money. Rep. Knox is supportive but wants to know if it is feasible; he asked if there had been any area studies. Rep. Patten asked Commissioner Sorensen to look into this with out spending any money. Rep. Merrow said he has researched wind power for his own property, he said there is a website that will determine whether it is feasible, if you google "wind power" you will find the website.

Commissioner Sorensen also said they are hoping to have another County Government week held sometime in April, he would like to have the Representatives present. Rep. Patten said Mondays or Fridays would work best because they are not in Session those days.

Rep. Patten questioned why the representatives had not received a complete budget packet; she stated we have only received budgets related to the agenda for the day. Comm. Sorensen said they have implemented a new procedure this year; they are only distributing budgets for the organizations presenting that day. Sorensen said they are still waiting for two Union contracts to be finalized. Patten requested the full budgets, with all necessary changes be mailed out as soon as ready.

Health and Home Care Mary Ellen LaRoche director of Health and Home Care Services was first to present. She explained that health insurance rates have been stable, travel budget has risen, it tends to rise yearly, and rental expenses are up slightly this year. She mentioned they have been very conservative this year. Mrs. LaRoche went on to explain that the County funds are able to help the many under funded programs they offer. She said they are requesting \$70,000 this year, same as last year. She said that the population of Carroll County that is 65 and over is growing. Rep. Cunningham went on to explain that there has been an 18-21% increase in the population that is 65+ in Carroll County; this is larger than the state average. Mrs. LaRoche completed her presentation and was thanked for attending.

County Attorney/Victim Witness/Medical Referee Rep. Knox gave the sub-committee report on County Attorney. He said the sub-committee met twice in the fall; there are two separate budgets, one for the County Attorney and one for Victim Witness. He reported that the County Attorneys budget is up this year mainly from salary increases. Rep. Knox explained that workload is up and what these departments do is very important work. He said that victim witness works together with the County Attorney. Rep. Patten wanted to add that during a subcommittee meeting Robin had come and asked for a lump sum increase for Paralegals. After the subcommittee presentation Robin spoke regarding County Attorney budget. She would like the salary figures presented today to become the base rate salaries and then look into step programs for salaries increases in the future. She would like us to first address making the salaries competitive and then implement salary increase programs for the future. Robin went on to say it is difficult to get Attorneys in Carroll County, Attorneys are commuting a fair distance and there is a lot of turnover, the cost to the County~ for this turnover is great. The County loses money every time someone leaves; it is a burden to the County. The Attorneys deal with heavy workloads, many nights and weekends. The main budget increase is for Salaries. There was a new phone and fax system installed last year and the department is looking good regarding new equipment. The Attorneys work hard and she would like us to acknowledge the work they do. The current salaries for the three attorneys are \$40,000,

\$47,000 and \$50,000; she would like them to increase to \$42,500, \$52,000 and \$55,000. Rep. Denley questioned the civil commitment line; Robin said it is hard to determine, she almost had one this year the fee is estimated at \$15,000 which is what she has budgeted for incase it is needed. Rep. Cunningham mentioned that a constituent brought to his attention that there is an inmate at the County jail whose sentence made him eligible for State prison. Robin addressed this and said this person is no longer at the County Jail. Rep. Chandler questioned the big jump in medical insurance, the amount budgeted in 2007 was \$8,800, it has increased to \$526,000. Robin said the increase is due to employees taking out different insurance plans, i.e. family plans. Under the new equipment line Robin said they have budgeted \$249 for an envelope feeder and \$299 for a paper feeder, she hoping to spend no more money for new equipment. Comm. Sorensen said over the year he has asked the County Attorney to look into certain things and the Commissioners have used the County Attorneys office more this year, he said they have a good working relationship and he is appreciative of this. Rep. Bridgham addressed the turnover in the County Attorneys office, he said turnover effects our ability to maintain strength of effectiveness. He said the police is Madison have requested we be supportive as they feel the Attorneys are underpaid. The caseload has increased, they have closed 1155 cases this year, and this number is up from last year. The County Attorney portion of the budget is complete.

There is a \$300 increase for Medical Referee, there were no questions regarding this budget.

Melissa was present to speak on behalf of victim witness. She is asking for a \$3,000 salary increase; she went onto explain an accounting error that occurred last year, which resulted in her getting a pay decrease last year. The representatives asked the Commissioners to report at the March 3rd meeting explaining exactly what happened regarding the salary mishap. She explained that there is a medical insurance increase; her insurance plan changed from a single plan to a family plan. Rep. Heard asked why the salary for this position decreased from 2006 to 2007. Melissa explained that the salary in 2006 was for a person with 8 years experience, when she took the job in 2007 she had no experience, hence the decreased salary. Melissa said she feels she is much more experienced now with 1+ years experience. She also explained that the scope of the job has changed since she took the job, there will hopefully be more beneficial changes. This is a shared position between victim witness and County Attorney's office; 50% of the health care shows up under victim witness the other 50% under County Attorney. Rep. Knox commented that he is familiar with victim witness and feels it is a vital program. Rep. Patten asked is Melissa has taken any continuing education classes? Melissa said she attends conferences 2 times a year and is continually updating herself. Robin spoke saying Melissa has been very user friendly and the feedback she has received from victims and police has been very positive. She feels Melissa is qualified to do the additional work she has asked of her. Robin went on to explain that a lot of the cases that go to trial are the sexual assault cases; no one wants to plea agree to these so the victims being young in many cases need the services of victim witness. Rep. Patten explained one of her concerns; she explained that when victim witness was established there was certain criterion, she is concerned about expanding this program beyond the original intent and concerned about additional fees that could be the result of expansion. Robin spoke regarding this; she said the goal is to keep the program to the same original intent; the new programs she spoke about are mostly under the County Attorneys office. Rep. Butler wanted it noted the major increase is medical insurance and stated it is frustrating because we don't have control over this. There were no further questions.

Water/Sewer Comm. Sorensen started by explaining they have dropped the request for an additional water storage tank which results in a \$350,000 decrease in this department. He explained that an Engineering firm is coming Wednesday to review how they should continue. Rep. Merrow said that it is obvious that we do not have enough water to cover the village in a fire; shouldn't we be concerned with this. This issue has been going on for years, shouldn't we address this just not drop it. Comm. Sorensen said that if we were going to do this project in the future it would probably be bonded. Rep. Martin asked if there is a legal basis for the County providing service to the village. Comm. Sorensen said the deeds for the village property say the County will provide water; this goes back to the 1800's. Comm. Sorensen has requested the County Attorney to look into this. It was asked if the village recipients pay the County for the water, the answer was yes. Comm. Sorensen explained that fire protection was included when water expanded. Rep. Martin asked; the deeds say water, do we need fire protection? He added that he feels the 200,000-gallon

tank is for fire protection and does not feel we get money for this; we may get money for water but not for fire protection. Rep. Chandler said he could see expanding coverage for county complex but does feel fire protection to the village is a county concern. Rep. Cunningham requested the legal definition of County responsibilities; we need to clearly understand our legal requirement. Rep. Merrow explained we should be careful changing things that have been established for a while; we could open a larger can of worms. There was a discussion regarding the expansion of the water to the village and reference to some residence tapping on to the system in the middle of the night. Comm. Sorensen explained that a lot more people were allowed to connect onto the water because a lot of wells in the village were polluted from the salt shed. He went onto explain that under the new equipment line there is \$7500 towards the purchase of the new truck. There is \$7000 for the replacement of the cover on the existing water tank. There is an additional \$1500 in case the pumps in the wells need replaced. There were no further questions for water budget

Sewer budget discussed. Comm. Sorensen explained that waste removal line has increased because the need to pump more frequently. Rep. Chandler would like to know how many times the tanks were pumped in 2007 to result in a charge \$16,200. Other delegation members wanted to know why we are pumping so much, is the system failing? Comm. Sorensen gave the details of the waste removal line for 2007; \$4,000 for Casella to remove grease from grease trap, \$7900 twice for the 39,500 gallon tank to be pumped and \$300 for the 1500 gallon tank to be pumped once. There were no further questions.

Human Services Comm. Sorensen explained the \$71,000 reduction in this department, which occurred when this 2-member department became one and the Human resources department, was created. This money was shifted there. He requested the Representatives look into the \$370/day/child cost to send kids to DCYF. Forest Painter was present to explain the budget details. He explained that a few things were up in the air, he is not sure how HB2, which passed will affect them, it will completely revamp how services are allocated to certain programs. He went on to explain that according to the legislation, the county should not pay anymore under these programs over the old programs but Mr. Painter is not sure of this. He explained that the budget was prepared on how State prepared fiscal input. You pay what you would have paid and then the State pays the remainder 100%. He is not sure how you determine what you would have paid; he explained that there was not a lot of reliable info to determine the budget. Comm. Sorensen feels we need to be flexible regarding this budget. Rep. Chandler asked if it would be a big deal to get a report based on the lawsuit currently going on, if this passes and the law fails what will be the effect on the county. Rep. Buco questioned Medicare D line item; he wanted to know why nothing was used in 2007. Mr. Painter said this was an accounting issue, through November 2007 \$170,000 was spent on Medicare D the number got buried accidentally in DEAS.

Mountain View Nursing Home Comm. Sorensen explained that the commissioners have made several cuts. The \$71,000 is for new external walk-ins and demolition of old or if we just replace the doors and floors in the walk-in it would be \$11,000, currently the budget includes the \$71,000. Mr. Painter explained that the advantage of the new external walk-in is that it could be moved to the new nursing home. Rep. Butler said he supports the \$11,000 over the \$71,000, he explained we don't know what we are doing regarding the new nursing home so he would hate to spend money on something we may not be able to use. Rep. Martin looked at the detail sheet regarding walk-in expenses and asked if we could buy the new units for \$31,000 and not demolish the old so now we are at \$31,000 versus \$11,000. Mr. Painter said he would look into this.

Mr. Painter explained the Enterprise Fund - Revenue. He said he has decreased the bed tax from \$900,000 down to \$875,000. He explained that the Medicare contractual increased from \$1,890,627 to \$1,911,870, this is based on the Medicare rate we are paid. The reimbursement rates over the past few years we given, Mr. Painter explained; the federal and state governments govern this, we have no control. Rep. Butler questioned the physical Therapy lines, he wanted to know why they were down in 2008, Mr. Painter explained that we have no guarantees regarding this line he does not want to overestimate revenues. He also explained that this revenue is almost a wash because of the expense side, this is not just straight revenue. Rep. Butler asked Mr. Painter to explain the decrease in Room and Board line; he wanted to know if this was a result of rooms being taken off line. Mr. Painter agreed that the decrease was a result of the number of rooms available being decreased; 3 rooms (6 beds) have been taken offline, the beds for these rooms have been put in storage. The budget was prepared on census of 97 beds. Rep. Chandler asked if we couldn't rent storage space for storage as opposed to taking rooms offline to provide additional storage space,

wouldn't this be a more cost effective solution. Comm. Sorensen said they have looked for other storage locations; he also added that with out the 6 beds being taken offline the number of beds is at 103; we aren't able to fill all these beds anyway so there would be no revenue. Rep. Butler feels there isn't another alternative; otherwise they would have implemented it.

The Expense side was reviewed. Line 300.5100.045, MQIP/Bed Tax has increased \$105,000, bringing the total line to \$405,000. Rep. Chandler requested revised packets with all the adjustments being referred to by the next delegation meeting. Rep. Patten explained that at our March 3rd meeting we must know exactly what the commissioners propose and agree to; these packets should not include the subcommittee recommendations. Dietary - food has increased from \$455,000 to \$479,000. Comm. Sorensen asked for delegation input regarding how to handle the walk-ins. Rep. Martin requested more information before giving input; he wants to know if the project could be done with out the demolition to save money. Supplies are up \$15,000; this increase was due to what was used in 2007. New Equipment is increased by \$35,000 this is for care tracker. Care tracker will be a onetime large expense with a small maintenance fee in the future. Plant operations reviewed, they were sited for many issues last year, original request was for a \$12,000 increase, but this was decreased \$6,000 resulting in a net increase of \$4,000. The \$12,000 was to replace all doors and the windows in the dayroom; the decision was made to replace the windows in the dayroom and replace the doors, as needed instead all the doors. The windows must be replaced, after being sited the windows were caulked but this was not an adequate fix. Comm. Sorensen stated the commissioners have already cut \$58,000 from the plant operations budget already this year. A few of the decreases made were; ceiling tile replacement cut in half, only replace half the locks, new trash compactor was declined and decision to repair the old was made. Rep. Butler asked status of union negotiations, Comm. Sorensen said there is a commissioners meeting on Thursday in which they hope to finalize everything, and he explained non-union increases are in the budget. Rep. Bucu asked how things were going regarding temp. labor. Mr. Painter said this is still high but they are working hard to get this number down. He is working with the new Human Resources department to work on recruitment efforts; this is a priority. Comm. Sorensen added that they are looking into more overtime for own staff as opposed to using consulting firm. They are also looking at Huggins and Memorial Hospital to try and use their workers over consulting firms. Rep. Heard asked if the significant advertising budget decrease is still going to leave enough to cover these recruitment efforts. Mr. Painter said they have revamped how the advertising is going to be done which has will cut costs and make advertising more effective. Rep. Bucu questioned the Nursing/Agency line, 2007 budget request was \$250,000 but used almost twice that, in 2008 the request is set at \$300,000 is this enough. Mr. Painter said they are hoping to keep this number down, if used other departments will have a budget decrease. Laundry Department was discussed. Comm. Sorensen said that when considering the new nursing home we should look into having 100% of the laundry being done by the jail as opposed to the split services we have today. Mr. Painter explained that the salary numbers would need to be adjusted because of an error in how these positions were charged. He said that there are two positions in the laundry department that have not been filled. Physical Therapy line is being decreased from \$8,000 down to \$6,834. There are no proposed changes to Recreation Therapy department. Social Services line discussed; in 2007 this line was overspent so it has been increased in 2008 budget. Mr. Painter distributed a sheet listing un-reimbursed cost per Medicaid resident day; it listed our costs against the rest of the other Counties in NH. Our un-reimbursed cost is \$9.00 per patient compared to the other counties; the other counties ranged from \$21.00 up to \$64.00. There were no further questions.

MOTION: Rep Bucu made a motion to adjourn at 12:05 pm, seconded by Rep. Bridgham. A vote was taken, all in favor. Motion Carries.

Meeting adjourned at 12:05 am

Carolyn Brown (bhp)

Respectfully submitted,
Jennifer Sonricker, Recording Secretary

Carroll County Delegation Minutes
March 3, 2008 9:00 AM
County Administration Building

Present: Representatives Patten, Chandler, Bridgham, Heard, Cunningham, Butler, Martin, Knox, Buco, Merrow, Denley, Brown, Ahlgren, Commissioners Sorensen and Olkkola (Absent: Rep. Stevens and Commissioner Webster)

The Carroll County Delegation meeting called to order by Chair, Rep. Patten at 9:00 am.

There was a moment of silence for Rep. Whaley.

The focus of today's meeting is to review the budget revisions suggested by the Commissioners. Comm. Sorenson reviewed the budget; 2 union contracts are not in the budget, Nursing Home and Jail, they are hoping to finalize the Nursing Home contract Wednesday. If the monies recommended in the contract pass the amount will be close to \$100,000. There is \$100,000 left in surplus after \$300,000 is used to reduce taxes and the goal is to apply this surplus to the union increases.

Water Works was reviewed, based on previous discussions Comm. Sorenson explained that the additional water need is not just for fire protection in the village but it is needed to provide adequate fire protection to the County complex. They are asking for \$10,000 for a feasibility study to look into how best to proceed regarding water works. Rep. Cunningham said he would still like to know the legal responsibility of the County to provide water and fire protection to the village. Rep. Cunningham is requesting a significant amount of the \$10,000 being requested for the feasibility study be used to review the legal responsibility of the county to provide water and fire protection to the village. Rep. Martin suggested we take this one step forward... he doesn't feel the County should spend any money but feels Ossipee should be the ones to determine why they are to be supplied water. Comm. Sorensen explained that he spoke to a former Commissioner and he says this is a long-standing agreement and the legal fees to figure this out could be great. Rep. Merrow explained that precedence has been set. Rep. Patten suggested our best approach is to continue on with the current users but allow no more expansion and let this fact be known. Comm. Sorensen went on to explain that the water in the village is polluted because of the salt shed (State salt shed). Rep. Denley had a few questions; first, is there a need for a new water tank and if so who will pay for it? He mentioned that his experience in Sanbornville with regard to water is that capital improvement fees are passed on to the users, he does not feel the taxpayers should be responsible to provide water to the users in the village; he suggested increasing rates to users or a special fee. Rep. Cunningham wanted it noted that he was not suggesting we cut users off he just wants an understanding of County responsibility before making any changes to the policies. Comm. Sorensen explained to the delegation that all water users pay a flat quarterly fee and that each users water usage is metered; he feels the expense of a new tank should be partially covered by the County (to cover the County portion) and the additional costs should be passed on to the users. Rep. Chandler recalled that this topic went to the PUC a few years ago and he suggested we contact the PUC to obtain the previous ruling. There was further discussion; a request was made to have the feasibility study include the history of water to the village. The amount of revenue received from the village water was requested; the 2007 revenue was \$67,464. Rep. Patten explained that we do not have to vote on the feasibility study right now, if we do an extensive study like suggested by Rep. Cunningham we will need a separate line item. Rep. Patten suggested we have some initial research done regarding the PUC rulings and some County level research and then a separate line item for more in-depth research. Rep. Patten suggested the Commissioners have more information by the March 17th meeting.

Rep. Sorensen explained that based on the response at last meeting regarding alternative energy they have added \$10,000 to the budget to research alternative energy. Rep. Butler said he supports this and added we could easily save more than this cost in the future. Many of the delegation members agreed. Rep. Buco asked how the \$10,000 figure was arrived at, Comm. Sorensen explained that he spoke to someone at UNH and this was the amount suggested for a study.

County Convention budget discussed. Comm. Sorensen explained that the new equipment line was adjusted down by \$82,000 because there is no need for a new rug, the new

equipment line is set at \$1,000 to allow for the purchase of 6 or 7 new chairs.

In the Jail budget the meals line was reduced another \$60,813, this reduction is based on the reduced number of inmates.

Forest Painter reviewed Nursing Home adjustments.

Administration: \$35,425 has been added to the budget for a feasibility study, this is for the balance of the study, \$10,000 towards the cost of the study was paid out of the 2007 budget. The total fee for the study was \$45,425. The MQUIP line (bed tax) has been adjusted up from \$305,000 to \$405,000 this change is based on the actual 2007 numbers, 2008 budget adjusted to be inline with actual 2007 numbers. Computer expense line (300.5100.066) was adjusted down from \$60,000 to \$39,000 but there was a corresponding increase in the new equipment line for care tracker, this decrease is not a wash.

Dietary: Food line increased from \$455,000 to \$479,000 this is due to food cost increases. The new equipment line was adjusted down from \$92,632 to \$40,382 this adjustment is based on the existing freezers being repaired not replaced.

Nursing Department: Supplies line increased from \$120,000 to \$135,000 increase based on actual usage in 2007. \$35,000 has been added to the new equipment line for care tracker.

Plant Operations: new equipment line increased \$4,000 to a total of \$46,553 this is to account for the windows in the day room being replaced. The original department head request for this line was \$100,000 so this line has been reduced significantly.

Physical Therapy: New equipment line adjusted up to \$8,000 from \$6,834.

Revenue adjustments reviewed by Comm. Sorensen. Sale of hay line increased \$7,000, based on 2007 projections, Comm. Sorensen wants everyone to understand that if we have a wet year this number could be off. Nursing Home incomes adjusted slightly. With these changes the actual budget is up 5.7% (Total increase \$51,220,665). Comm. Sorensen explained the major items creating these increases are increases in health care coverage and new equipment countywide. The total budget is \$22,305,115; the budget increase excluding the large increases is 2.8% (\$594,574). Comm. Sorensen went on to explain that the amount to be raised by taxes is \$13,150,639; this is including the \$300,000 surplus that will be applied to reduce the amount to be raised by taxes.

Rep. Denley addressed the registry of deeds income estimations; with the current real estate slow down the estimated revenues for 2008 do not seem to represent the current slow down. He feels the amount budgeted in 2008 should be less than the amount received in 2007. Ann Aiton will be asked to come up and explain this. Rep. Denley also requested that the delegation hold off of voting on anything until after Town meetings and he suggested everyone pay close attention to what happens at their Town Meeting. There was a discussion regarding expected revenues and the need to be realistic about these revenues. Reductions were discussed. Rep. Cunningham wanted to make sure that everyone understands the future impact of reductions made. There was discussion regarding a bottom line reduction versus line-by-line reductions. There was a suggestion that next years budget set a maximum bottom line increases from the start. Rep. Butler asked if there is a rainy day fund. Comm. Sorensen explained that the surplus is a rainy day fund, the surplus is currently at \$2,000,000, and this money is invested in an interest bearing account. Rep. Martin felt the when comparing the budget the actual 2007 budget needs to be used not the proposed; this will give the most accurate comparison. Surplus discussed. Rep. Chandler feels that using the surplus to reduce taxes doesn't seem to ease the burden. Comm. Sorensen explained the surplus. He explained that there is \$600,000 in surplus from 2007, \$300,000 of this has already been applied to the budget and \$100,000 has been set aside for anticipated union changes. The additional \$200,000 was going to be applied to the surplus for emergencies. He explained that this \$200,000 could be added to reduce taxes this year. Rep. Denley said we have to look at the primary affect on taxpayers, do we come down on the taxpayers or on the level of services that we provide, and it appears we can't afford the level of services currently provided. Rep. Bridgham explained that the \$400,000 cut from the bottom line of the budget last year is no longer in the budget this year as a surplus so no actual reduction were made last year just less went to surplus, where can we reduce services with the least amount of pain.

Ann Aiton was now present at the meeting and Rep. Heard addressed her regarding the real estate taxes, she asked her if we should adjust the 2008 revenue numbers. Ann explained that in 2007 real estate taxes were down 11%, her original revenue numbers were based on 10 months in 2007, she explained that now that we know the actual 2007 numbers the 2008 projections should be decreased. She will provide the delegation with new numbers based on the full 12

months of 2007 and the first 2 months of 2008. She will email this information to the delegation prior to the March 17th meeting. Rep. Butler explained that it is hard to make budgeting clear cut; to balance the affect on taxpayers and employees; it is not just the numbers, it is the need.

Other Business: Land exchange proposal addressed, the Commissioners explained that this was at a stand still.

UNH advisory Committee regarding \$50,000 being applied to Capital reserve discussed. The Commissioners explained that the extension has requested that the \$14,000 that was returned to the County for being under budget in 2007 be added to the Capital reserve as opposed to the \$50,000.

Veterans Cemetery maintenance fund discussed. Rep. Patten wanted to know were we stood on this. The request is for \$750 from each county to go into this maintenance fund; this amount is not currently in the budget. Rep. Cunningham questioned the caveat that certain counties would only contribute if all counties contributed, he wants to know what other counties still need to commit. This was unknown.

North County Transit discussed. The Commissioners voted not to add this to the budget this year. Comm. Sorensen explained that they came and spoke with the commissioners but they decided against adding this to the budget. Rep. Patten asked if the delegation still wanted to hear from them. Rep. Butler wanted to know the reason the Commissioner decided not to support this. Comm. Olkkola explained that they are looking for \$27,000 this year but there were a lot of loose ends and no indication on what the request for next year would be. He explained that we are trying to reduce expenses this year and we need to reduce external expenses first. There was a suggestion that before the delegation make a final decision that they see the presentation and pose any questions they have to the organization.

Child Advocacy Center request for \$50,000 regional appropriation discussed. It was explained that this organization came to the County only for this money request. Rep. Chandler said that this may be a great program but we are trying hard to reduce the budget and doesn't think now is the time to support a new program. Rep. Butler requested we have a significant discussion before deciding not to support this program. Rep. Knox spoke about the importance of this program, he explained that he is concerned about budget increases but also supports this program. He explained that this is a program that is already in place and is up and running as opposed to the County Transit program. Comm. Sorensen explained that we are supporting the Child Advocacy Center through victim witness and they are only asking for money at the county level. Rep. Ahlgren explained his understanding of the funding of this program; grant money originally supported this program but this money will be ending soon which is why they are coming to the County for support, he sees this as an ongoing expense to the County. He asked if we should look into who is receiving the benefit of this program to determine if this should be County supported or Town supported. Rep. Butler suggested we look hard at the County budget and then consider this program with the thought of possibly reducing their request. Rep. Denley want us to look hard at who supports all these programs; it is the taxpayers. There was a discussion regarding the current changes regarding the state shifting financial responsibility for certain programs to the counties, do we have a list of these items so we can determine how these changes will affect the county budget going forward. We must consider how this will affect the future budgets. As the budget discussions continued Rep. Bridgham explained that the easy money reductions have already been made from the budget, we next have to reduce services, are the services that could be lost less valuable that the services the \$50,000 will provide at the CAC.

Rep. Patten asked everyone to think about all the proposals discussed before the March 17th meeting.

The members of the delegation asked the commissioners to look at the budget line by line and try to reduce the budget as much as possible. The Commissioner said they would review the budget line by line and try to reduce the budget by \$500,000. There was a discussion regarding meeting on March 3rd. Commissioner Sorensen explained that they would need more than a week to make the requested cuts. He explained that the Commissioners have already cut a lot of money over what the department heads originally suggested it is going to be tight to take out much more. Rep. Buco explained that benefits and salaries are always the biggest numbers and this is the only place he sees we can make big cuts. We will need to adjust to the services being cut as an effect of job cuts. Rep. Bridgham added that we need "real" reductions; we need to reduce the number

of people and then the reduction in services. He explained that he does not want to see job cuts but feels it may be our only option; this will be the only cut that will make an enduring effect year to year. Rep. Chandler had a few suggestions; the number of inmates in the jail is down, maybe we can make cuts here, he also wanted the Commissioners to look into increasing the health insurance deductible and co-pays and have the County pick up the difference, this could provide a significant cost savings. Comm. Sorensen explained that the Nursing Home provides more staffing per client than any private nursing home, should they consider cuts here? Discussion ensued. It was decided that more information would need to be known before making a decision regarding this. Rep. Butler addressed the struggles he has been faced with as a small business owner; he explained that he has had to ask his employees to receive little to no increase; he suggested that during union contracts, which are difficult, the commissioners look into this. It was discussed that if we want to stay with a 10% increase in the amount to be raised by taxes 1.2 million dollars will need to be cut from the budget. Rep. Patten requested guidance on how the Commissioners should proceed. After further discussion Rep. Patten requested the commissioner provide the effects of a \$500,000 budget cut and a \$1,000,000 budget cut at the March 17 meeting.

There was a straw poll done to see if there was support for County Transit being supported in this year's budget, there was no support so it was decided not to have a presentation at the current time from the organization.

Hales location discussed.

MOTION: Rep. Chandler made a motion to approve transfer of Hales Location budget, seconded by Rep. Brown. Discussion ensued. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Brown made a motion to go into convention, seconded by Rep. Butler. A vote was taken, all in favor. Motion Carries. In Convention

MOTION: Rep. Butler made a motion to ratify recommended Hales Location transfers, seconded by Rep. Knox. A vote was taken, all in favor. Motion Carries.

Rep. Patten reviewed a discussion she had with the Sheriff regarding letter in paper. Comm. Sorensen requested the Sheriff be present for these discussions. Rep. Patten explained that she is asking permission from the delegation to write a letter regarding private contract issue, the letter would be asking the AG's office to look into this issue. Rep. Patten explained the issue; according to the paper the Sheriff has done work under private contracts and he would like this work to go towards his retirement. Sheriff Carr asked if the letter to the AG's office is to look into all private detail work or just the one private detail in question? Rep. Patten responded that the letter would be just regarding this one detail in question. She is questioning whether work being performed by a private organization can be added to state retirement income. The delegation requested Rep. Patten to draft the letter to be reviewed by the delegation at the next meeting.

MOTION: Rep. Brown made a motion to come out of convention, seconded by Rep. Knox. A vote was taken, all in favor. Motion Carries. Out of Convention

MOTION: Motion to recess to the call of the chair until March 17th.

Meeting recessed at 12:00 pm

Carolyn Brown (bfp)

Respectfully submitted,
Jennifer Sonricker, Recording Secretary

Carroll County Delegation Minutes
March 17, 2008 9:00 AM
County Administration Building

Present: Representatives Patten, Chandler, Bridgham, Heard, Cunningham, Butler, Martin, Knox, Buco, Merrow, Brown, Ahlgren, Commissioners Sorensen, Webster and Olkkola (Absent: Rep. Stevens and Denley)

The Carroll County Delegation meeting called to order by Chair, Rep. Patten at 9:00 am.

Rep. Patten began the meeting by asking the Commissioners if their previous request to know the percentage of actual budget versus proposed budget was compiled. Commissioner Sorensen explained that he has the actual numbers, not the percentage.

Commissioner Sorensen reviewed the letter that was mailed to the members last week. He explained that the changes listed in this letter are a result of the Commissioners being requested to remove \$500,000 from the budget; the proposed changes were reviewed in further detail. Change 1; is a reduction of \$275,000 for effects of HB2. With this reduction the Commissioners are anticipating that the County will be held harmless under HB2 against any additional fees this bill introduces. This cut will show up under Human Services, line 100.419.056, the new figure after this reduction is \$2,639,200. Change 2; reduces the Mountain View Nursing Home (MVNH) budget by \$107,000. The change suggested is to add no new positions for non-certified aids. There have been no currently filed positions cut. Change 3; is a change in the Water Department budget. The water budget is being reduced by \$7,000 which was money allocated for covering the existing water tank with a new rubber cover. Because of the feasibility study it was recommended that this cover not be done this year because the feasibility study could suggest adding on to the current water tank resulting in the need for a new cap so they are suggesting that the new cap be pushed off pending the results of the feasibility study. Change 4; Jail Salaries were cut by \$50,000. No salaries or job cuts were made but hiring plans are being postponed and there will be no new position added as original budgeted. Change 5; Civil Commitment line under County Attorney budget is being reduced to \$1.00 from \$15,000. After talking to the County Attorney it was determined that this is unlikely to be used this year. Change 6; operating budget surplus of \$500,000 to be added reduce amount to be raised by taxes, original request was for \$300,000. This still leaves \$2,000,000 in surplus, which is held in an interest bearing account; this surplus is treated as a rainy day fund. Change 7; impound yard is being reduced by \$8,000 bringing the line to \$10,000. Change 8; is adding \$14,000 to the capital reserve line for UNH Cooperative Extension. This is the amount of money returned to surplus from the extension; this was the result of money that was not spent from the* budget last year. Change 9; is a reduction in registry of deeds income of \$18,548, bringing the total income for this line to \$990,000. With the 9 changes made the budget is reduced \$636,452. Comm. Sorensen wanted it noted that included in the County budget is an insurance increase of \$310,091, this is a line the Commissioners have no control over. This increase is not just a premium increase but also the result of more employees opting to take insurance coverage. Rep. Chandler wanted to revise the total reduction number to \$436,452 because an additional \$200,000 is coming from surplus and is not an actual reduction. After these reductions' the net result is a 3.5% increase in the operating budget and 15.3% to be raised by taxes.

Rep Butler asked how Union contracts, if approved as are, would affect the budget. Comm. Sorensen reported that there is \$100,000 in surplus ear marked for this; this should be enough to cover union contracts for the MVNH and Jail. Rep. Bridgham addressed the registry of deeds decreases over the past several years; income has appeared to have decreased \$100,000 each year for the past two years and the data for the first two months of 2008 shows the income is already down \$30,000 over the same period last year. He is unclear why we are still estimating the 2008 registry of deeds income to be around the same as 2007 knowing this information. He feels the income estimates are still too high and they should be reduced even further. Ann Aiton addressed these concerns. She explained that her original estimates were done back in October based on 10 months of data. She explained that even in a slow real estate economy the registry still receives transfer tax income from foreclosures. She explained that revenue numbers are hard to predict in this economy. Rep. Bridgham explained that based on the current market conditions, and no indication of the market moving upward in the near future we need to be realistic. Rep. Martin

agreed with Rep. Bridgham and added that we need to be conservative and based on the actual numbers for the first two months of 2008, we can't be anticipating growth, he suggested we reduce this income estimate another 11% which has been the reduction seen in income each year for the past two years. Rep. Martin suggested registry of deeds income be reduced to \$900,000 or even more, he feels this is more inline with the decreases we have seen over the past few years. Rep. Butler voiced his support for Ann's numbers; he said Ann understands the revenues of her department. Rep. Chandler disagrees adding we need to be realistic; he supports the \$5,900,000 number. Comm. Sorensen voiced his support for the \$900,000 number; explaining he does not want to see us overestimating revenues, we need to be cautious. Rep Patten asked the members of the delegation what they thought of the \$900,000 number?

MOTION: Rep. Chandler made a motion to recommend \$900,000 for income for the registry of deeds with the reduction coming in recording fees, seconded by Rep. Martin. A vote was taken, Yes - 10, No - 2. Motion Carries.

Rep. Bridgham addressed the \$275,000 HB2 reduction. He explained that HB2 doesn't take effect until July 1 of this year and he sees that the \$275,000 originally allocated for this as a 20% buffer in the departments budget for a just in case. Forest Painter addressed this, he explained that the feeling of the County as well as many other counties is that the counties will not be held harmless from the financial effects of HB2 and there will be a financial impact regardless of what the State says. He says the effect could be even worse than the \$275,000. He explained that this wasn't a buffer just a disagreement with what the State has said, he has spoken with peers in other counties and many have budgeted to the worst case scenarios. There was a discussion regarding if the \$5,275,000 is removed from the budget are we acting in accordance to the statute as written today, Mr. Painter explained that if the \$275,000 is removed we are in accordance with the statute. He explained that if it comes down to something other the statute we might require a supplemental budget in a worst-case scenario. There was further discussion regarding HB2, Mr. Painter ended saying it is unclear how HB2 is going to pan out. Rep. Merrow discussed the tax cuts and the net effect on the tax rate, he said when he looks at the current cuts being made they are only cutting cents of the tax rate; he cautioned about making too many cuts, he added that if you ask someone to run a business, you need to give them the tools to run the business.

MOTION: Rep. Chandler made a motion to adopt Human Services Department budget bottom line of \$3,207,508, seconded by Rep. Butler. Discussion ensued.

Rep. Cunningham addressed his concerns about replicating issues with 2007 budget in the 2008 budget; by making certain reductions we are in turn affecting the surplus. Rep. Bridgham asked that if HB2 did not happen would \$2,639,200 be adequate for DEAS line under the human services department? Mr. Painter agrees that this would be adequate. Rep. Butler discussed surplus and said we need to either budget for a surplus or budget closer to the bare bones, anticipating no surplus. If we are consistent we shouldn't have fluctuations in taxes. He suggested that we budget tighter and not have a surplus built into the budget. Comm. Sorensen stated that as tight as the budget is this year we would not have as much of a surplus as last year. He also explained that the surplus has been used in the past to carry the County through the first few months of the year, with out this surplus we would be required to borrow for the first few months of each year. Rep. Chandler addressed HB2 concerns; he said he does not feel we should add money to the budget based on what we anticipate is coming down the line, he feels we should budget based on statute. Question called. A vote was taken, Yes - 10, No - 1 (representative Buco was absent from room during vote). Motion Carries.

Commissioners Budget:

MOTION: Rep. Merrow made a motion to adopt bottom line of \$218,761 for the Commissioner's budget, seconded by Rep. Cunningham. A vote was taken, all in favor. Motion Carries.

Treasurer Budget:

Comm. Sorensen suggested travel expense line be reduced by \$100 bringing the total for the line to \$500.

MOTION: Rep. Cunningham made a motion to adopt bottom line of \$6,644 for Treasurer's budget, seconded by Rep. Butler. A vote was taken, all in favor. Motion Carries.

Special Fees & Services Budget:

MOTION: Rep. Heard made a motion to adopt bottom line of \$13,200 for Special Fees & Services budget, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

Human Resources:

MOTION: Rep. Brown made a motion to adopt bottom line of \$85,113 for the Human Resources budget, seconded by Rep. Bridgham. A vote was taken, Yes - 11, No - 1. Motion Carries.

Water Works:

Rep Patten reviewed that \$350,000 for new water tank that was removed from budget, \$10,000 was added for feasibility study and another reduction of \$7,000 was made (new cover for exiting water tank not being done) bringing the bottom line to \$66,819. Rep. Butler asked if there were any safety concerns for not replacing the cover on the water tank Comm. Sorensen explained there are no safety concerns.

MOTION: Rep. Brown made a motion to adopt bottom line of \$66,819 for the Water Work's budget, seconded by Rep. Butler. A vote was taken, all in favor. Motion Carries.

Attorney:

Comm. Sorensen suggested \$1.00 be added to the civil commitment line instead of the previously suggested amount of zero.

MOTION: Rep. Chandler made a motion to put \$1.00 in civil commitment line under Attorneys budget, seconded by Rep. Bridgham. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Chandler made a motion adopt bottom line of \$367,522 for Attorneys budget, seconded by Rep. Bridgham. A vote was taken, all in favor. Motion Carries.

Victim Witness:

MOTION: Rep. Butler made a motion to adopt bottom line of \$86,657 for Victim Witness budget, seconded by Rep. Knox. A vote was taken, all in favor. Motion Carries.

Registry of Deeds:

Rep. Chandler asked if the registry of deeds department is still at peak staff, he explained how the department had added part-time positions during the real estate upturn, are there any anticipated reductions now that real estate is down. Ann Aiton explained that they are still staffed at full compliment, she explained that her department has other responsibilities besides recording, mainly archival work; she explained that every employee does their main job and then archival work when they are not doing their main duties.

MOTION: Rep. Heard made a motion to adopt bottom line of \$492,362 for Registry of Deeds budget, seconded by Rep. Merrow. A vote was taken, all in favor. Motion Carries.

Sheriff's Department:

Comm. Sorensen spoke regarding union contracts for the Sheriff's Department; he explained that this union contract is in the budget; it is a three-year contract. An average 3% increase, \$0.55 per hour increase each year. He explained that dispatch and sheriff's department are covered under this union contract.

MOTION: Rep. Brown made a motion to adopt bottom line of \$1,621,248 for Sheriff's department budget, seconded by Rep. Merrow. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Bridgham made a motion to approve Sheriffs contract of three years with average 3% increase, \$0.55 per hour, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

Dispatch Center:

MOTION: Rep. Brown made a motion to adopt bottom line of \$715,270 for Dispatch Center budget, seconded by Rep. Merrow. A vote was taken, all in favor. Motion Carries.

Medical Referee:

MOTION: Rep. Brown made a motion to adopt bottom line of \$7,000 for Medical Referee budget, seconded by Rep. Knox vote was taken, all in favor. Motion Carries.

Administrative Building:

MOTION: Rep. Chandler made a motion to reduce impound area line from \$18,000 to \$10,000 and adopt a bottom line of \$199,753 for the Administration building budget, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

Maintenance:

Addition of \$510,000 for feasibility study will need to be added as a new line item in this budget, this addition brings the bottom line to \$90,495. Rep. Chandler suggests the delegation vote on it. Rep. Patten asked if we want to add \$10,000 for feasibility study for alternative energy. Rep Martin and Chandler voiced opinions that we can get a study for free. Rep. Cunningham urged caution from receiving free study information from a company that is trying to sell us a particular product.

MOTION: Rep. Knox made a motion to add \$10,000 to a new line item to cover feasibility study

for alternative energy in the future, seconded by Rep. Heard. A vote was taken, Yes - 8, No - 4, vote passed. Motion Carries.

MOTION: Rep. Butler made a motion to adopt bottom line of \$90,495 for the Maintenance Budget, seconded by Rep. Knox. A vote was taken, Yes - 8, No - 4, vote passed. Motion Carries.

Sewer:

MOTION: Rep. Brown made a motion to adopt bottom line of \$41,550 for Sewer budget, seconded by Rep. Cunningham; discussion ensued, Rep Chandler asked if there could be less than three pumps this year based on when pumping was done in 2007, Comm Sorensen explained that three pumpings are still needed. A vote was taken, all in favor. Motion Carries.

Jail:

Comm. Sorensen requested the salaries line be increased to \$918,870 from original proposed reduction to \$904,369, he is asking for this change based on union contract vote, the one year contract includes a briefing period before each shift of 15 minutes to be paid at straight time. Meals have been reduced from \$354,000 to \$293,186.

MOTION: Rep. Chandler made a motion to adopt salaries line of \$918,870, meals line of \$293,186 and set the bottom line jail budget to \$2,894,387, seconded by Rep. Martin. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Chandler made a motion to approve one-year jail contract, seconded by Rep. Martin. A vote was taken, all in favor. Motion Carries.

Farm:

MOTION: Rep. Brown made a motion to adopt bottom line of \$165,278 for Farm budget, seconded by Rep. Heard. A vote was taken, all in favor. Motion Carries.

Cooperative Extension:

MOTION: Rep. Brown made a motion to adopt bottom line of \$230,978 for Cooperative Extension budget, seconded by Rep. Cunningham. A vote was taken, all in favor. Motion Carries.

Interest Expenses:

MOTION: Rep. Cunningham made a motion to adopt bottom line of \$447,688 for Interest expense budget, seconded by Rep. Bridgham. A vote was taken, all in favor. Motion Carries.

Long Term Debt:

MOTION: Rep. Bridgham made a motion to adopt bottom line of \$697,737 for Long Term Debt budget, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

Regional Appropriations:

There was a discussion regarding support for CAC and veterans memorial plaque. Comm. Sorensen explained that the Commissioners had voted not to accept any outside money requests based on tight funding.

MOTION: Rep. Chandler made a motion that we support commissioner's position regarding outside spending, seconded by Rep. Buco; discussion ensued. Rep. Knox suggested the amount to the CAC be reduced to \$520,000 instead of zero, he explained that this is not a new organization just a new money request. Rep. Cunningham and Butler agreed with Rep. Knox. Rep. Butler added that the CAC is not looking for continued funding they are looking for support at the current time. Rep. Ahlgren also voiced his support for this program and added that this program is an important part of this county and he does not think of it as an outside organization. He explained that the CAC works closely with the County Attorney and he would hate to see this program fall apart. Rep. Chandler explained that they are not here to debate whether this is a good or bad program, we are here to speak on behalf of the taxpayers in this County, we need to look at the total impact. Rep. Knox explained that he is concerned about the bottom line as well but knows the importance of this program. Rep. Heard voiced her support for the CAC and feels it plays an important role in justice in the County. Comm. Sorensen explained that the Commissioners made their decision strictly based on money not based on programs. Rep. Patten added that she is not against the program just concerned over the bottom line. Question called. A vote was taken, Yes - 3, No - 9. Motion Fails.

MOTION: Rep. Knox made a motion to adopt \$40,000 to go towards the cost of the CAC, seconded by Rep. Butler. Rep. Martin moves to amend the motion to reduce this to \$10,000, seconded by Rep. Chandler. Rep. Martin spoke to the motion, he explained that he wants to support the CAC but is concerned with fiscal concerns this year allocating some money shows the counties support for the program. There was a discussion over what the original request of \$50,000 was going to be used for. Rep. Butler reviewed that the original request of \$50,000 was to cover the

expense for lead investigator; the original request was a targeted number. A vote was taken on the amendment, Yes - 3, No - 9, amendment fails. **A vote was taken on the original motion was taken; yes -10, no - 2. Motion Carries.**

MOTION: Rep. Ahlgren made a motion to appropriate \$750 for Veterans Memorial Plaque with the understanding that the money will only be given if all other counties support with equal donations, seconded by Rep. Butler. A vote was taken, yes - 4, No - 7 (one delegation member out of the room during the vote). **Motion Fails.**

MOTION: Rep. Chandler made a motion to adopt \$70,000 for Home and Health Care Service budget, \$40,000 for RSVP budget and \$39,425 for Conservation District, seconded by Rep. Martin. A vote was taken, all in favor. **Motion Carries.**

MOTION: Rep. Chandler made a motion to adopt bottom line of \$189,425 for bottom line of Regional Appropriations budget this includes line item to be added for CAC, seconded by Rep. Martin. A vote was taken, Yes -10, No - 2. **Motion Carries.**

Comm. Sorensen explained that \$14,000 needed to be added to Regional Appropriations for Cooperative Ext. There was a discussion regarding where this money needed to be shown. Rep. Chandler suggested we ask the auditor for clarification of where this needs to show up.

Revenue Sharing Expenditures:

MOTION: Rep. Chandler made a motion to add \$14,000 to Capital Reserve - UNH line, seconded by Rep. Knox. A vote was taken, all in favor. **Motion Carries.**

Carroll County Convention:

MOTION: Rep. Chandler made a motion to reduce New Equipment line under Carroll County Convention budget by \$2,000 and adopt a bottom line of \$10,150 for Carroll County Convention budget, seconded by Rep. Butler. A vote was taken, all in favor. **Motion Carries.**

Nursing Home Administration:

MOTION: Rep. Chandler made a motion to adopt the following adjustments under Nursing HOME Administration budget: MQUIP/bed tax line be increased to \$405,000, the computer expense line be reduced to \$39,000, and a bottom line be set to \$1,024,785, seconded by Rep. Brown. A vote was taken, all in favor. **Motion Carries.**

Nursing Home Dietary Department:

MOTION: Rep. Chandler made a motion to adopt the following adjustments under Nursing Home Dietary dept.: Food line be increased to \$479,000, New Equipment line be reduced to \$40,382 and the bottom line be set to \$1,504,111, seconded by Rep. Butler. A vote was taken, all in favor. **Motion Carries.**

Nursing Department:

MOTION: Rep. Chandler made a motion to adopt the following adjustments to the Nursing department budget: LNA's line be decreased to \$1,698,130, Supplies line be increased to \$135,000, New Equipment line be increased to \$84,195 and the bottom line be set to \$5,300,556, seconded by Rep. Martin. A vote was taken, all in favor. **Motion Carries.**

Plant Operations:

MOTION: Rep. Butler made a motion to adopt the \$46,553 for new equipment under plant operation and a bottom line of \$579,029, seconded by Rep. Brown. A vote was taken, all in favor. **Motion Carries.**

Laundry Department:

MOTION: Rep. Butler made a motion to adopt \$121,825 for bottom line of Laundry department budget, seconded by Rep. Knox. A vote was taken, all in favor. **Motion Carries.**

Housekeeping Department:

MOTION: Rep. Brown made a motion to adopt bottom line of \$470,338 for Housekeeping department budget, seconded by Rep. Martin. A vote was taken, all in favor. **Motion Carries.**

Physicians and Pharmacy:

MOTION: Rep. Martin made a motion to adopt bottom line of \$71,000 for Physicians and Pharmacy budget, seconded by Rep. Knox. A vote was taken, all in favor. **Motion Carries.**

Physical Therapy Department:

MOTION: Rep. Chandler made a motion to adopt \$6,834 for new equipment under Physical Therapy department and a bottom line of \$311,689, seconded by Rep. Martin. A vote was taken, all in favor. **Motion Carries.**

Recreational Therapy:

MOTION: Rep. Martin made a motion to adopt bottom line of \$375,622 for Recreational Therapy

budget, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

Social Services Department:

MOTION: Rep. Martin made a motion to adopt bottom line of \$145,915 for Social Services department budget, seconded by Rep. Knox. A vote was taken, all in favor. Motion Carries.

Special Services Department:

MOTION: Rep. Martin made a motion to adopt bottom line of \$137,100 for Special Services department budget, seconded by Rep. Knox. A vote was taken, all in favor. Motion Carries.

Rep. Patten explained that what happens now is the changes that have been voted on will be made to the budget and a new budget will be presented for review. She explained that the total amount of the; enterprise fund, general fund and amount to be raised by taxes still need to be voted on and approved. Rep. Martin requested a copy of the proposed 2007 budget versus the actual 2007 expenditures

Revenues Review:

County General:

MOTION: Rep. Chandler made a motion to adopt all lines with the exception of income from taxes line, as presented, seconded by Rep. Bridgham. A vote was taken, all in favor. Motion Carries.

Sheriff's Income:

MOTION: Rep. Chandler made a motion to adopt bottom line sheriff's income of \$277,125, seconded by Rep. Merrow. A vote was taken, all in favor. Motion Carries.

Registry of Deeds Income:

MOTION: Rep. Chandler made a motion to adopt \$900,000 as bottom line income for registry of deeds, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

Jail & HOC Income:

MOTION: Rep. Knox made a motion to adopt \$47,000 as bottom line income for jail & HOC, seconded by Rep. Chandler; discussion ensued. Rep. Bridgham questioned why estimate is less than last two years. The Commissioners explained that inmate population is down. Rep. Chandler questioned electronic monitoring being increased. Comm. Webster explained that this all depends on the judge. **A vote was taken, all in favor. Motion Carries.**

Farm Income:

MOTION: Rep. Cunningham made a motion to adopt \$52,500 for sale of produce, \$25,000 for sale of hay and \$85,000 for bottom line of farm income, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

Comm. Sorensen explained that the commissioners are meeting with cooperative extension and another organization to try and look at ways to increase farm revenue.

Maintenance Income:

MOTION: Rep. Cunningham made a motion to adopt \$35,000 as bottom line for maintenance income, seconded by Rep. Butler. A vote was taken, all in favor. Motion Carries.

Interest Income:

MOTION: Rep. Brown made a motion to adopt \$142,500 as bottom line for interest income, seconded by Rep. Chandler; discussion ensued. Rep. Ahlgren asked if tax anticipation investments could be higher, the Commissioners explained that they have been conservative on interest estimates based on fluctuating market. It was questioned whether we could borrow more and then invest, Kathleen Gerry explained that the bond council will not allow us to do this. **A vote was taken, all in favor. Motion Carries.**

Other Revenue:

There was a discussion regarding surplus. Rep. Ahlgren discussed that the amount of surplus from last year was \$600,000 and referred to the surplus as funny money. Rep. Merrow requested a breakdown of surplus over the past 5 years. Rep. Chandler proposed taking surplus out of the 2,000,000 in surplus that is set aside for emergency fund. Comm. Sorensen disagreed with Rep. Ahlgren statement regarding funny money. Rep. Ahlgren explained what he meant was the commissioners are holding money back from surplus so it doesn't show on the bottom line. Comm. Sorensen explained that whichever way it is done; put in surplus or saved from expense line the net result is the same.

MOTION: Rep. Chandler made a motion to adopt \$500,000 for surplus to reduce taxes line, \$14,001 for Capital Reserve- UNH line and bottom line for other revenues to be set at \$514,001, seconded by Rep. Merrow. A vote was taken, all in favor. Motion Carries.

MVNH Income:

MOTION: Rep. Martin made a motion to adopt \$875,000 for bed tax income, \$1,911,870 for contractual allowance and \$7,158,235 for bottom line of MVNH income, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

Totals for all revenues will be voted on once the revenue adjustments which were just passed are made.

MOTION: Rep. Butler made a motion to go into convention, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

In Convention

Correction required to be made to March 3, 2008 delegation meeting minutes.

The first motion on page 4 of March 3, 2008 minutes needs to be corrected to read *“motion to approve Hales Location budget of \$224,600 and transfer of \$52,474.61”*. The third motion needs to be corrected read *“a motion to ratify transfer of \$52,474.61 and Hales Location budget of \$224,600”*.

MOTION: Rep. Bridgham made a motion to correct transfers and add Hales Location budget to March 3, 2008 minutes, seconded by Rep. Cunningham. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Butler made a motion to ratify transfer and add Hales location budget to March 3, 2008 minute, seconded by Rep. Buco. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Martin made a motion to go out of convention, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

Out of Convention

It was determined that there was still an outstanding issue that needed to be resolved while in convention.

MOTION: Rep. Cunningham made a motion to go into convention, seconded by Rep. Merrow. A vote was taken, all in favor. Motion Carries.

In Convention

MOTION: Rep. Bridgham made a motion to approve March 3, 2008 minutes as amended, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Cunningham made a motion to go out of convention, seconded by Rep. Merrow. A vote was taken, all in favor. Motion Carries.

Out of Convention

Meeting recessed at 12:05 pm.

Carolyn Brown | bcp

Respectfully submitted,
Jennifer Sonricker, Recording Secretary

Carroll County Delegation Minutes
March 24, 2008 9:00 AM
County Administration Building

Present: Representatives Ahlgren, Bridgham, Brown, Bucu, Butler, Chandler, Cunningham, Denley, Heard, Knox, Martin, Merrow, Patten, Commissioners Sorensen, Webster and Olkkola (Absent: Rep. Stevens)

The Carroll County Delegation meeting called to order by Chair, Rep. Patten at 9:00 am.

Rep. Patten reviewed the bottom line totals as a result of the changes voted on last week. The Expenditure totals were as follows: General Fund (100) \$11,869,547, Enterprise Fund (300) \$10,123,908 and the grand total for the revised budget is \$21,993,455. The revenue totals were as follows: Income from Taxes \$12,632,528, County General income bottom line \$12,733,094 a 16.5% increase, the surplus to reduce taxes, line 100.9500.007 has been recommended by the Commissioners to be adjusted to \$600,000. The bottom line for the total of all income is \$21,993,455. Rep. Patten explained that we have what is known as a balanced budget, income same as revenues. The surplus from annual report was reviewed; the un-audited figure in the unreserved fund balance is \$1,976,679. Rep. Patten explained the 2007 budget differences; the 2007 adopted budget was \$21,084,450 and the actual spent in 2007 was \$20,479,671 creating a surplus of \$604,779 in 2007. Rep. Bucu explained that he called the department of revenue and asked them if they had a recommended surplus value for the County. They suggested that between 5-17% of appropriation be left in surplus. Rep. Chandler addressed this, explaining he understands the recommendation of the dept. of revenue but explained this is advise only not a requirement as to what we have to do. He explained that the people paying taxes have contributed to this surplus and he feels they should benefit from this surplus by using some of the surplus to reduce the burden of this years tax. Rep. Butler asked for the impact of having no surplus or a reduced surplus. The commissioners explained that the surplus is currently used to get them through the first quarter of the year, prior to the budget being approved. He explained that the County expenses are approx. \$1,000,000 per month, the expenses in January and February are covered by surplus and the County usually borrows money around the first of March to cover the remaining expenses until the budget is approved. Rep. Patten explained that is legal to borrow money and invest and use this money. She explained that it is not the current policy to give the commissioners authority to spend the same as last year but this is an option the delegation can pursue in the future. Comm. Sorensen had a few points to bring up; he addressed the Evergreen clause that just passed the House regarding Union contracts, he asked for an explanation of this clause. Rep. Bucu explained that the contract that is currently approved continues if you can't agree on a new contract. He explained that if the current contract includes a specific increase this increase would continue even if there were no agreement on a new contract. This still needs to pass the Senate and the Governor. Rep. Ahlgren addressed his understanding of the Evergreen clause. Rep. Patten requested we not debate a bill that has only passed the House. His second point was the more money taken out of surplus this year is less money that can be taken next year. Rep. Ahlgren addressed the surplus issue and said he agrees in some point with Rep. Chandler. He explained that during economic hard times we need to minimize the impact on taxpayers, but he does not feel we should touch more than a few \$100,000 from surplus. He explained that we might need to dip into this again next year so he does not support more than \$200,000. Rep. Denley explained his reluctance to do anything with the surplus; he explained that using surplus masks the real issue, which is a failure of the County to bring revenues in line with expenditures. He explained that inflation and expected growth is around 5% but spending is a few % above this, we need to look at reducing County expenditures. Rep. Denley distributed his recommended approach for reducing the budget this year. He recommends taking money away from everyone and setting a goal of increasing spending no more than 5% over last year. These suggestions would reduce the budget by \$489,000 over the budget currently recommended from the Commissioners. He reviewed the key changes: No new programs, no new positions, which include the new HR position and caps overall spending increases in any

department to 10%. He suggests departments or programs that are over-staffed due to the economic downturn be level funded and positions possibly eliminated in these departments if necessary. He reviewed how the Registry of Deeds has seen a 40% decrease over the past 5 years, this may be an area where cuts can be made. Rep. Bridgham had a comment regarding surplus; feels we have gone through the budget in detail, we have asked the Commissioners to make changes, which they have and he feels we now have no buffer in the budget. Because of this he explained that we might find the budget overspent next year because of no buffer in the budget and we will likely have little to no surplus to bring to the table next year. The surplus that has been enjoyed has been decreasing year after year and explained that we need to stop hiding the realities. He explained that if the economy continues downward and we take money from surplus we would have no money next year to take from surplus. Rep. Cunningham addressed his concerns over reducing the unreserved fund balance to ward off large tax increases; he feels we need more certain answers regarding the Nursing Home and cautions about doing much with the surplus until we know how we intend to continue with the Nursing Home. Rep. Chandler addressed the new Human Resources position suggested to be cut by Rep. Denley, he explained that this is not an entirely new position, a majority of the funding for this position came from the Human Services budget when the decision was made not hire a full time administrator for this department, the money was shifted to the new Human Resources position. Rep. Chandler wanted to know if the Registry charged for postage; postage is not shown as income but shown as an expense. Ann Aiton explained that postage is charged it is just not broken out from the recording fees, the charges are offset with the exceptions of Towns; they are not charged postage when mailed deed copies. Rep. Merrow addressed the surplus issue; he does not feel we should cut surplus anymore, this will catch up with us. He also does not support cutting the budget anymore; he feels we have cut it enough.

Decision was made to begin voting on budget changes that were not voted on last week.

MOTION: Rep. Chandler moves to amend what was voted on March 17th; changing the Dietary bottom line to \$1,515,090, seconded by Rep. Brown. It was explained that these changes are only because of contract; the union contract was not in the budget last week. A vote was taken, all in favor. Motion Carries.

The contract includes a \$0.55/hour across the board increase and is a one-year contract.

Rep. Cunningham requested a list of all the changes in the two new Union contracts.

MOTION: Rep. Chandler moves to amend what was voted on March 17th; changing the Nursing Department bottom line to \$5,351,689, seconded by Rep. Bridgham. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Chandler moves to amend what was voted on March 17th; changing the Plant Operations bottom line to \$81,978, seconded by Rep. Butler. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Chandler moves to amend what was voted on March 17th; changing the Laundry Department bottom line to \$122,808, seconded by Rep. Bridgham. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Chandler moves to amend what was voted on March 17th; changing the Housekeeping bottom line to \$476,319, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Chandler moves to amend what was voted on March 17th; changing the Physical Therapy Department bottom line to \$314,638, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Chandler moves to amend what was voted on March 17th; changing the Recreational Therapy Department bottom line to \$382,586, seconded by Rep. Cunningham. A vote was taken, all in favor. Motion Carries.

MOTION: Rep. Chandler moves to approve the total amount for the Enterprise Fund of \$10,123,908, seconded by Rep. Bridgham. A vote was taken, all in favor. Motion Carries.

Rep. Heard addressed the income lines of the Sheriff's department and Jail; she wanted to know if the 12% increase in expenses includes the Union contracts. It was explained that the union contracts are included in this figure. The commissioners reviewed the handout that was

distributed earlier listing 2007 actual numbers vs. 2008 Commissioner revised numbers; this is a comparison of what was actual spent in 2007 against the amount requested in 2008, if a position was unfilled money was not spent in 2007 but this money is included in the 2008 budget.

MOTION: Rep. Chandler moves to go into convention, seconded by Rep. Brown. A vote was taken, all in favor. Motion Carries.

In Convention

MOTION: Rep. Buco moves to approve 2008 total budget of \$21,993,455, seconded by Rep. Merrow. Rep. Denley moves to amend the bottom line figure to \$21,593,455, seconded by Rep. Martin. Rep. Denley spoke to his motion, he explained that his suggested figure provides for an increase of \$1.1 million over last years expenditures He would like to see the County stop increasing spending year after year at increases over inflation and growth increases, expressing that we need to come to grips with spending. Rep. Denley also requested roll call when votes are taken. Discussion ensued. Rep. Chandler spoke against this; he referred to the proposed Human Resources position cut acknowledging that this is really only an \$11,000 increase and can't support the elimination of this position. Rep. Denley explained that when the HR position was explained earlier he adjusted his proposed decrease by \$85,000 to allow (original \$485,000, proposed decrease \$400,000) for the HR position. Rep. Butler understands the point of view Rep. Denley is taking but explained that we have gone through an extensive budgeting process and does not feel on the last day we should chop the budget. He explained that maybe the budgeting process needs to change to allow for earlier changes; he also explained that during Rep. Denley's absence last week there were significant cuts made and he does not support this amendment. Comm. Sorensen disagrees with Rep. Denley and explained that he did the same thing last year with a \$400,000 cut. Comm. Sorensen explained that the proposed cut that is currently on the table will require cutting positions and the Commissioners do not want to cut positions; at this hour of the process a \$400,000 cut is not correct, it is not fair to the employees, the delegation or the Commissioners. Comm. Sorensen explained that the subcommittees have met and agreed to the proposed budget. Rep. Patten explained that sub-committees do not make the final decision, the final decision is made as a complete delegation, although she did agree that they try not to make cuts on the final day. Rep. Martin explained that at the March 3rd meeting the Commissioners were asked to make two proposed cuts, \$500,000 & \$1,000,000, and then present the delegation with the results of these cuts. Unfortunately the budget presented at the March 17th meeting only had real reduction of \$161,000 because \$200,000 was taken from surplus, the HB2 buffer was money was removed which was money that shouldn't of been in the budget in the first place. Rep. Chandler mentioned that the delegation does not receive final numbers until the last day and that is the time to make final cuts. Comm. Sorensen mentioned that at last weeks meeting, when Rep. Denley was absent, the delegation approved more money then what the Commissioners had recommended. Rep. Denley responded saying it was not his intent to miss last weeks meeting, it was his full intent to address these cuts last week, but do to travel delays he was unable to attend the meeting. **Rep. Buco called the question; a vote was taken; Yes -11, No - 2. A roll call vote was taken on amendment to original motion to read \$21,593,455; Ahlgren - No, Bridgham - No, Brown - No, Buco - No, Butler - No, Chandler - No, Cunningham - No, Denley - Yes, Heard - No, Knox - No, Martin - Yes, Merrow - No, Patten - No. Yes -11, No - 2, Motion Failed.**

Vote on original motion called. Rep. Denley made a motion to amend the bottom line figure to \$21,693,455, seconded by Rep. Martin. Discussion ensued. Rep. Heard asked is the new figure proposed by Rep. Denley includes cutting the Child Advocacy Center budget. Rep. Denley said he is proposing a reduction to the total budget; it is up to the Commissioners to decide where to make the cuts. Rep. Heard addressed the increases in social problems and feels this needs to be addressed and feels the CAC plays a key role in addressing these issues. She agrees we need to cut back but also feels there are reasons budgets need to be increased, we need to understand how the Citizens of this County are affected by such cuts. Comm. Webster added that she feels this is a political move and suggests the delegation make the cuts to the budget where they see fit removing the burden from the Commissioners to cut people because anymore cuts will require people being

cut. Rep. Denley apologized for the lateness of these cuts and added that his proposed budget reduction of \$400,000 gives specific recommendations to the Commissioners regarding where cuts should be made. Rep. Denley added that the budget reduction of \$300,000 that is on the table now would result in an increase in the overall budget of 13.5%. Rep. Ahlgren addressed the proposed cuts suggested by Rep. Denley; he feels the suggested cuts are not proportional; Rep. Ahlgren referenced the dispatch center, which is a small portion of the overall budget but is seeing a large cut. He noted they were understaffed last year, which is why this department's budget increase was so much this year. He addressed his concerns over the CAC; he feels the CAC is an integral part of the County Attorneys office and feels this program cannot be cut. Rep. Denley added that his proposal was just a suggestion; it was not his intent to vote on each suggestion line by line. Rep. Cunningham calls the question, seconded by Rep. Heard, a vote was taken; Yes - 12, No-1. A roll call vote was taken on the amendment to original motion to read bottom line of \$21,693,455; Ahlgren - No, Bridgham - No, Brown - No, Bucu - No, Butler No, Chandler - No, Cunningham - No, Denley - Yes, Heard - No, Knox No, Martin - Yes, Merrow - No, Patten - No. **Yes -11, No -2. Motion Failed.**

Rep. Cunningham moves to call vote on original motion, seconded by Rep. Knox. Rep. Denley made a motion to amend the bottom line figure to \$21,793,455, seconded by Rep. Chandler. Rep. Cunningham moves to call the question, a vote was taken, Yes - 11, No-2, vote to call the question passes. A roll call vote was taken on the amendment to original motion to read bottom line figure of \$21,793,455; Ahlgren - No, Bridgham - No, Brown - No, Bucu - No, Butler - No, Chandler - Yes, Cunningham - No, Denley - Yes, Heard - No, Knox - No, Martin - Yes, Merrow - No, Patten - No. **Yes -10. No -3. Motion Failed.**

Vote on original motion called. Rep. Denley made a motion to amend the bottom line figure to \$21,893,455, seconded by Rep. Cunningham. Rep. Cunningham moves to call the question, seconded by Rep. Knox, a vote was taken, Yes - 12, No-1, motion passes. A roll call vote was taken on the amendment to original motion to read bottom line figure of \$21,893,455; Ahlgren - Yes, Bridgham - No, Brown Yes, Bucu - No, Butler - No, Chandler - Yes, Cunningham - No, Denley - Yes, Heard - No, Knox - No, Martin - Yes, Merrow -No, Patten - Yes. **Yes- 6. No -7, Motion Failed.**

Rep. Merrow moves to call the question, seconded by Knox, a vote was taken; Yes - 12, No - 1, motion carries. A roll call vote was taken on original motion with bottom line figure of \$21,993,455; Ahlgren - No, Bridgham - Yes, Brown - Yes, Bucu - Yes, Butler -Yes, Chandler - No, Cunningham - Yes, Denley - No, Heard - Yes, Knox - Yes, Martin - No, Merrow - Yes, Patten - No. **Yes - 8. No -5, Motion Passes.**

Rep. Chandler moves the amount to be raised by taxes be reduced by \$900,000 to be used from surplus, seconded by Rep. Martin. Rep. Chandler spoke to the motion, he does not feel this is the best way, he would rather see the budget be reduced but since that did not occur he feels we need to do something to reduce the burden to taxpayers, he added that hopefully next year things will be more stabilized. Rep. Merrow asked the Commissioners if the \$2 million in surplus has been built up over the past few years? Comm. Sorensen replied explaining that the \$2 million dollar surplus has been in there for many years; he also added that by taking additional money from surplus we may be saving the taxpayers now but when new items are required; like the water tank, we are going to hit them hard. Rep. Bucu added we are being prudent to taxpayers by being responsible, keeping money in surplus; he opposes the motion. Rep. Ahlgren spoke regarding capital improvements; i.e. the water tank; he said surplus is not used for large capital improvements; we bond these items. He added he is in favor of this maneuver because the burden will be limited and explained we need to do what we can to help the taxpayers; in a good economy we should build the surplus up. He supports the motion. Rep. Denley asked if approved expenditures would need to be adjusted if surplus passes. Rep. Chandler said we will reduce the amount to be raised by taxes not change the expenditures. He also added he would vote against this motion; as much as he wants to help the taxpayers he feels we help the taxpayers by controlling excessive spending. Rep. Bridgham addressed his thoughts on the surplus fund; it is a fund that should expand in good times and be decreased in bad times, unfortunately we drew on the fund in good times and now in bad times the fund is in no shape for us to draw on. Rep. Butler addresses this difficult decision; we

need a safe reserve but we also need to do what we can to help taxpayers. He feels the delegation should have a set of guidelines to follow then they know how they should handle what is in surplus. He suggests the delegation set a list of guidelines to follow. Question called. A roll call vote was taken; Ahlgren - Yes, Bridgham - No, Brown - Yes, Bucu - No, Butler - No, Chandler - Yes, Cunningham No, Denley - No, Heard - No, Knox - No, Martin - Yes, Merrow - No, Patten - Yes. **Yes - 5, No - 8, Motion Failed.**

Rep. Chandler moves the amount to be raised by taxes be reduced by \$800,000 to be used from surplus, seconded by Rep. Knox. A roll call vote was taken; Ahlgren - Yes, Bridgham - No, Brown Yes, Bucu - No, Butler-Yes, Chandler - Yes, Cunningham - No, Denley - No, Heard - Yes, Knox - Yes, Martin Yes, Merrow - No, Patten - Yes. **Yes - 8, No - 5, Motion Passes.**

Rep Denley moves to reduce Registry of Deeds bottom line income to \$850,000, seconded by Rep. Martin. Rep. Denley spoke to the motion. He explained that regardless of where we stand regarding surplus we should all agree about the importance of predicting revenues as closely as possible We have all seen the Jan.-Feb 2008 numbers, when compared to the same period in 2007 we have seen a 20% reduction in revenues, this will only get worse. He emphasized the evidence before us shows we will not get \$900,000 and he feels we will may get revenues even lower than the proposed decrease to \$850,000. Rep Chandler feels the original number is a reasonable number; adding that recording fees are half of the Registry of Deeds income and as sad as it is to say, recording feel are still collected on foreclosures. Rep. Denley said these are hard numbers regarding decreases so the numbers are the evidence; why should we expect an increase. There was a discussion regarding interest rates dropping possibly increasing transactions and foreclosures being held off having an affect on transactions. Rep. Bridgham added that he originally took the position of Rep. Denley but he was persuaded; he is not sure if snow has made a difference, he cannot be 100% sure; it is hard to say how far to drop this number. Rep. Merrow asked if the number comes in low, can we get a supplemental budget; the Commissioners answered with a yes. Rep. Cunningham said based on the information received from the Registrar last week, as an expert in her field, he feels her numbers are good guidance to follow. Rep. Martin calls the question. A roll call vote was taken; Ahlgren - No, Bridgham - No, Brown - No, Bucu - No, Butler - No, Chandler - No, Cunningham - No, Denley - Yes, Heard - No, Knox - No, Martin - Yes, Merrow - No, Patten - No. **Yes -11, No - 2, Motion Fails.**

Rep. Chandler moves to approve all revenues recommended by the delegation with the exception of the amount to be raised by taxes, seconded by Rep. Knox. A vote was taken, all in favor. **Motion Carries.**

Rep. Chandler moves to approve the amount to be raised by taxes of \$12,432,528, seconded by Rep. Knox. A vote was taken; **Yes - 11, No - 2, Motion Carries.**

Rep. Brown moves to approve the minutes of Feb. 11th, March 3rd and March 17th as written, seconded by Rep. Bucu. A vote was taken, all in favor. **Motion Carries.**

Rep. Chandler moves to come out of convention, seconded by Rep. Knox. A vote was taken, all in favor. **Motion Carries.**

Out of Convention

Rep. Chandler moves to recommend Nursing Home contract of \$81,939, seconded by Rep. Merrow. Rep Ahlgren thought that Union contracts were not the authority of the delegation, he feels the negotiations are between the Commissioners and the Union and feels we should look into why we vote on these. **A vote was taken; Yes- 12, No -1. Motion Carries.**

Rep. Chandler move to go into convention, seconded by Rep. Bucu. A vote was taken, all in favor. **Motion Carries.**

In Convention

Rep. Chandler moves to approve Nursing Home contract, Jail contract and 3 year Sheriffs contract approved by the delegation, seconded by Rep. Bucu. A vote was taken; **Yes -12, No -1. Motion Carries.**

Rep. Merrow moves to come out of convention, seconded by Rep. Butler. A vote was taken, all in favor. Motion Carries.

Rep Patten asked the delegation if they would approve her sending a letter to the Attorney Generals office regarding issue with Sheriffs detail. The delegation gave her approval to send the draft letter that was distributed a few weeks earlier. Rep. Martin addressed his concerns regarding the Sheriff's details; he feels the Sheriff should be given a chance to address the delegation about this. Rep. Patten said she wants to get this off the delegations plate and onto the AG's offices plate. Rep. Ahlgren suggested getting an answer from an unbiased source. Rep. Martin suggested sending a letter to the AG's office posing a hypothetical question in order to get an unbiased answer. A vote was taken as to whether the draft letter should be sent; Yes - 9, No - 3. The draft letter will be sent to the AG's office.

Commissioner Sorensen addressed the delegation saying drastic cuts made this a difficult budget but feels the taxpayers and the County employees have both been done justice and thanked the delegation for approving the budget as they did.

Meeting recessed at 11:55 am.

A handwritten signature in cursive script, reading "Betsy Patten/Carolyn Brown".

Respectfully submitted,
Jennifer Sonricker, Recording Secretary

Carroll County Delegation
May 19, 2008 9:00 AM
Carroll County Administration Building

Present: Reps. Bridgham, Bucu, Butler, Chandler, Cunningham, Denley, Heard, Knox, Martin, Merrow, Patten and Stevens. Cmsrs. Sorensen and Olkkola.

Rep. Merrow moved to have no increase in salary from the \$10,500 for the Commissioners. Rep. Martin seconded. MOTION CARRIED 7-5.

Rep. Chandler moved to set the current salary of \$4,725 for the Treasurer. Rep. Stevens seconded. MOTION CARRIED 12-0.

Rep. Cunningham moved to set the salary of the Register of Deeds at \$45,000. Rep. Merrow seconded. Rep. Chandler moved to amend the motion to set the salary at \$40,000. Rep. Knox seconded. MOTION LOST 4-8. Rep. Bucu moved to amend the motion to set the salary at \$41,580. Rep. Stevens seconded. MOTION CARRIED 9-3. Rep. Stevens moved to set the salary of the Register of Deeds at \$41,580 as amended. Rep. Butler seconded. MOTION CARRIED 11-1.

Rep. Bucu moved to set the salary of the County Attorney to \$70,000. Rep. Butler seconded. Rep. Cunningham moved to amend the motion to set the salary at \$70,000 plus benefits. MOTION CARRIED 8-4. Rep. Chandler moved to amend the motion to state that the benefits would be a Single Person Plan. Rep. Stevens seconded. MOTION CARRIED 10-1.

A subcommittee will be set up to study the insurance coverage of a Defined Benefits Plan versus the current insurance coverage.

Rep. Stevens moved to set the salary of the County Sheriff to \$60,375 with a Single Person Plan for health insurance. Rep. Denley seconded. MOTION CARRIED 11-0.

Rep. Bridgham moved to go into Convention. Rep. Chandler seconded. MOTION CARRIED unanimously.

Rep. Chandler moved to ratify the recommendations of the Executive Committee to the Delegation for the setting of salaries and benefits. Rep. Stevens seconded. Rep. Chandler moved to amend the motion for the health benefits for the Registrar of Deeds be a Single Person Plan. Rep. Stevens seconded the amendment. MOTION CARRIED 10-1.

Rep. Chandler moved to approve the minutes of the following Delegation meetings: December 10, 2007; January 28, 2008; February 4, 2008; February 11, 2008; March 17, 2008 and March 24, 2008. Rep. Knox seconded. MOTION CARRIED unanimously.

Rep. Chandler moved to come out of convention. Rep. Bucu seconded. MOTION CARRIED unanimously.

The Delegation reviewed the Expenditures for the General Fund and Enterprise Fund which are together at 22% of budget. The grand total for Revenues is at 24% of the budget.

PUBLIC INPUT: Mr. Spencer asked about the street clothes the Sheriff had bought and wanted to know what the Delegation policy regarding street clothes. The Delegation only has the ability to set the budget. If there is a uniform allowance the Delegation may strongly suggest that street clothes are not considered uniforms but cannot mandate that policy to the Sheriff. Mr. Spencer noted that the clothing allowance is contained in the Union Contract for the deputies. Also there was discussion that the allowance should not be accumulated but be an annual allowance by former Rep. Babson.

Rep. Stevens moved to clarify that the single person plan for health insurance is for the county plans not any contract plans. Rep. Cunningham seconded. MOTION CARRIED unanimously.

Rep. Stevens moved to go into Convention. Rep. Knox seconded. MOTION CARRIED unanimously.

Rep. Stevens moved to ratify the action taken regarding the single person plan in Executive Session. Rep. Heard seconded. MOTION CARRIED unanimously.

Rep. Bridgham moved to come out of Convention. Rep. Cunningham seconded. MOTION CARRIED unanimously.

Mrs. Spencer asked about getting the minutes to the public through e-mail. The procedure now is not clear. The Delegation will ask that the minutes get onto the website, if possible, or have the public request in writing for e-mail minutes to be sent. Mrs. Spencer also asked about the clerk position for taking minutes. The Chairman noted that she would send the job

description to the Commissioners' office.

Former Rep. Babson brought up the issue of travel and the definition that the Commissioners have adopted - only travel air or mileage will be considered travel, not meals and room. The Delegation has the responsibility to set the bottom line on both those accounts, though the Commissioners do have the right to transfer funds within a department, but need to have permission to transfer funds from department to department.

Former Rep. Babson asked that the public input be considered at the beginning of the Delegation meeting, instead of at the end so that the public's concerns may be heard prior to any business completed. The Delegation will set a 15 minute limit at the beginning of each meeting for public input.

Rep. Stevens moved to adjourn at 11:45. Rep. Buco seconded. MOTION CARRIED unanimously.

Respectfully submitted,



Rep. Betsey Patten, Acting Clerk

Job Description

Take minutes of Delegation Meetings

Held annually for the following schedule

One meeting in December for Public Hearing on Budget

Approximately six meeting starting Mid January and ending by March 31 for Setting the budget

Four Meetings held for quarterly reviews (dates dependent on posting of expenditures and revenues) Pay - \$100 per meeting plus mileage.

2008 Carroll County Annual Report

Carroll County Delegation
July 1, 2008, 9:00 A.M.
Carroll County Administration Building

Present: Reps. Ahlgren, Bridgham, Brown, Bucu, Butler, Chandler, Cunningham, Denley, Heard, Knox, Martin, Merrow, and Patten. Cmr. Sorensen, Webster and Olkkola.

The Chairman called the Delegation meeting to order at 9:05 am.

Purpose of the Delegation meeting is to determine process for appointing a Sheriff to fill the vacancy in the Sheriff position for the remaining term caused by the resignation of Sheriff Carr. The options are:

1. Accept applications from public, publish notice in the paper, schedule another meeting of Delegation to vote for
2. Appoint from within the department.

Rep. Chandler moved to appoint John Hebert to fill the position for the remaining term, as opposed to a public application. Rep. Bucu seconded. The salary will be paid at current Sheriff's rate of pay. Reviewed letter from John Hebert. MOTION CARRIED 130 unanimously.

Rep. Chandler moved to go into Convention. Rep. Brown seconded. MOTION CARRIED unanimously.

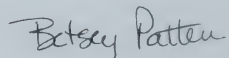
Rep. Chandler moved to appoint Captain John Hebert to fill the position for the remaining term. Rep. Bucu seconded. MOTION CARRIED unanimously;

Rep. Bucu moved to approved Minutes of May 19, 2008. Rep. Brown seconded. MOTION CARRIED unanimously

Rep. Bucu moved to come out of convention. Rep. Chandler seconded. MOTION CARRIED unanimously.

Rep. Brown moved to adjourn at 9:20 a.m. Rep. Bucu seconded. MOTION CARRIED unanimously.

Respectfully submitted
Rep. Carolyn Brown, Clerk


Acting Clerk

2008 Carroll County Annual Report

Carroll County Delegation Minutes
July 29, 2008 9:00 AM
County Administration Building

The Carroll County Delegation meeting called to order by Chairman Rep. Patten at 9:15 a.m.

Chairman Rep. Patten opened the meeting for the purpose of presenting all information concerning the future of Mountain View Nursing Home.

With all Delegation members, Commissioners, Family Councils, and interested members of the Public present, we had a very information presentation by Michael Pulling representing Health Care Management Associates, Inc.

Mr. Pulling has reviewed all the information already received by Delegation and the Commissioners. This included Strategic implementation phasing and cost estimates, work plan and schedule estimates of construction of the New Mountain View Nursing Home.

It was agreed that a letter would be sent for public partner with the County to run the Nursing Home. A deadline of September 9, 2008 for any interested part: to respond.

MOTION: Rep. Chandler made a motion, Seconded by Rep. Butler for the Delegation to support the replacement of the Mountain View Nursing Home Facility, and to send a letter soliciting any interested party(s) or proposals. All responses are to be returned no later than September 9, 2008

Vote: Yes, 14 No, 0

Next Meeting will be on September 22, 2008 at 9:00 a.m.

Meeting Adjourned at 10:45 a.m.

Respectfully submitted,
Representative Carolyn Brown

Carolyn Brown | blp

Carroll County Delegation Minutes
September 22, 2008 9:00 AM
County Administration Building

The Carroll County Delegation meeting called to order by Chairman Rep. Patten at 9:10 a.m.

Chairman Rep. Patten opened the meeting by asking the Commissioners if anyone was interested in Privatization with the Mountain View Nursing Home.

Commissioners stated that no one has shown interest as of the deadline of September 15, 2008.

Rep. Chandler stated that Poulin may have interest in this next part of the process. Genesis should write a letter to express interest or not. Catholic Charities showed interest.

Rep. Patten to Commissioners, who has a proposal for Certificate of Need request, and Sheriff also has a request.

Commissioners Proposal, H.C.M. Assoc. Inc., page 13, Paragraph concerning Certificate of Need, Page 12 of Report, See Attachment, Contract Proposal.

Rep. Chandler: Would like to know from Dept. just what is needed to complete Certificate of Need requirements. Maybe, Mike Poulin as well as Susan Palmer Terry is able to complete the Certificate of Need request, may be cheaper as Mr. Poulin has put together the contract.

Rep. Patten: Issue today would like at least two people.

Rep. Cunningham made a **motion** to move ahead to Allocate \$27,810.00 for project phase one of Project Initiation and Preliminary Approvals, seconded by Rep. Heard. **Motion Carried.**

(Mountain View Nursing Home, Strategic Implementation Phasing and Cost Estimate)

Vote Yes- 7, No- 3

We will need a project manager; Delegation doesn't have knowledge to move forward. Before the Certificate of Need person is hired we need an architect;

Rep. Merrow move the question, Vote Yes-9, No- 1

Sheriff Jon Hebert requests; Asked support I.E.A. Mental Health Constant Care from personnel, wants to change process of mental patients- inmates have cut observation hours from 6 to 2 hours. Would like any of us to attend these meetings.

Baliffs pay replacing people leaving is very difficult, per diem \$65.00 per day.

Would request more support for increased per diem, needs legislative help to pass a bill to address pay per day, from \$65.00 per day to \$85.00 per day.

1) Mental Health

2) Baliff's Pay

Ann Aiton, Register of Deeds, 2) Attachments, Equipment Account

Motion Rep. Merrow, moves to expend a capped amount of \$12,000. from Equipment account, seconded Rep. Heard. **Motion Carried.** Vote Yes-9, No-0

In Convention, **motion** by Rep. Buco, seconded by Rep. Knox, **Motion Carried.**

Motion made by Rep. Merrow, seconded by Rep. Knox, to ratify Phase One of Mountain View Nursing Home Strategic Implementation Phasing and Cost Estimate. **Motion Carried,** Vote, Yes- 7, No- 3

Rep. Cunningham made a motion, seconded by Rep. Merrow, to allow Registry of Deeds to expend a capped Amount of \$12,000- From Equipment account to replace needed desks, chairs, refrigerator, **Motion Carried,** Vote Yes- 10, No- 0

Amendment, Rep. Chandler to remove the refrigerator from capped, further Am. Refrigerator should not come out of County funds.

Motion: Rep. Merrow out of Convention, seconded Rep. Bridgham. **Motion Carried.**

Public Input-

Mr. Spencer \$300,000.00 for all temp. Nursing cost of Agency and Nursing includes Nursing costs and Agency should be in budget as 2 separate entries.

Next Meeting will be October 27, 2008 at 9:00a.m.

Motion to Adjourn, 10:50 a.m., Rep. Merrow, seconded by Rep. Knox. **Motion Carried.**

Respectfully submitted,
Representative Carolyn Brown

Carolyn Brown | bfp

2008 Carroll County Annual Report

Carroll County Delegation Minutes
October 27, 2008 9:00 AM
County Administration Building

The Carroll County Delegation meeting called to order by Chairman Rep. Patten at 9:05 a.m.

Motion: Rep. Bob Bridgham, Motioned to move Money from Capital Reserve for Certificate of Need Board, \$ 144,348.50 to take \$27,810

Motion: Rep. Bob Bridgham, Motioned to remove \$27, 810 for Project Coordinator, Seconded by Rep. Cunningham. Vote 10 Yes, Vote 1 No

December 10th, 2008, Delegation Organizational Meeting, also Budget. Wednesday, 9:00 A.M., Administration Building.

Commissioners commented that the Farm, is short 2,000 Bails of Hay, and will sell extra. To Increase revenue the Bails will be set to sell at \$3.50.

Motion: Rep. Merrow made a motion to allow Commissioners to buy Hay from Farm Account, seconded by Rep. Stevens, Vote- All in Favor

Commissioners commented on receiving 2 responses for Project Manager, and 1 more was due.

Commissioners commented on trying to reduce the cost of fuel, Extension was looking into Geothermal to supplement heat.

Sheriff Hebert commented that the position of Robin Reade is a real asset in Employee relations.

Commissioners would request same mileage rate for County that the Federal reimbursement is now receiving, which the Federal rate that seems to fluctuate as rate may change.

Commissioners stated they will control the budget line item for all employees and County elected officials. The I.R.S. rules within Budgeted Amounts, Seconded by Rep. Stevens, Vote, All in Favor

Review Expenditures

Over all Budget is 71% and in good shape

Review Revenues

Overall Revenues at 77%

In Convention, Rep. Merrow, Seconded by Rep. Stevens

Motion to Ratify Actions of Delegation, Seconded by Rep. Butler, Vote all in Favor

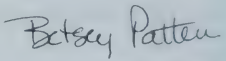
Motion to move out of Convention, Seconded by Rep. Stevens, Vote all in Favor
(Human Resources- Conflict resolution)

Rep. Betsy Patten stated her "Thank-You" for letting her serve as the Chairperson

Commissioners commented on the Representatives who were not going to run and gave their "Thank You" for serving for 2 years.

Motion to Adjourn, 10:00 a.m., All in Favor, **Motion Carried.**

Respectfully submitted,
Representative Carolyn Brown


Acting Clerk

Delegation Meeting with Commissioners and Department Heads
For the Proposed 2009 County Budget
Minutes - December 10, 2008

Delegation Members Present: Betsey Patten (Chair), Stanley Stevens (Vice-chair), Susan Wiley, John Roberts, Robert Bridgham, David Knox, Chris Ahlgren, Ed Butler, Karen Umberger, Tom Buco, Joseph Fleck, Dino Skala, Mark McConkey

Commissioners Present: David Sorensen, Marge Webster, Peter Olkkola

Others Present: Jon Hebert, Theresa Kennett, Robin Gordon, Robin Reade, Forrest Painter, Melissa Smith, Tina Savage, Ann Aiton, Godfrey Howard, Dorothy Solomon, Chip Albee, Stephanie Milbury, David Babson, Kathy Garry, Lori Lenert, Maureen Spencer, Henry Spencer, Ashley Rigazzo, Nate Giarnese

Delegation meeting called to order by Chairperson Betsey Patten at 9:00am

- Betsey Patten explained purpose of meeting.
- Overview of organizational schedule. Delegation will meet 2/2, 2/19, 3/2, 3/16, 3/23, 3/30) to deliberate on budget. Must Vote on budget by March 31st or it automatically submitted.
- Subcommittees set up to cover/represent: CCHOC, Sheriff Dept, Registry of Deeds, Commissioners, water dept, MVNH, County Attorney, and regional appropriations. Approximately six subcommittees. Email will be sent out to all involved in regard to meeting time, chairman, etc. Sub committees should hold preliminary meeting sometime in January (Mondays).
- In process of coordinating construction of new MVNH. Commissioners have set up sub-committees.
- David Sorensen: introduction of organizational building committee members and what/who they represent. Project coordinator chosen by Commissioners is Bonnett, Page and Stone from Laconia. Meetings will be held twice a month on the second and fourth Monday. Outline is submitted to committee, RFP is being created at this time. Proposals will be received by Christmas and Architect chosen by mid January. Two public hearings, one North and one South. Welcome input from everyone. Four subcommittees: finance (possibility of 501C3) Commissioner Sorensen requests special delegation meeting. To be held January 12th at 10am to discuss Capital Reserve and final cost estimate.
- Chairperson Betsey Patten: have not found anyone interested in funding construction. Funding will be done entirely by the County (at this time). Jean Sanders is expert in public and private finance issues and will be searching for funding from other areas.
- Commissioner Sorensen: Grafton and Merrimac County Nursing homes will be visited as they have just completed their new homes. Discussing what to do and what not to do in construction. Looking at energy resources (geothermal, solar)
- Ed Butler: Have put notices in papers to find possible resources (Private enterprise, future partner) no viability at this time. 501C3 will help w/finances (fund raising, foundation money, donations).
- Betsey Patten: Any information will be welcomed as we go forward and look at all options.
- Karen Umberger: Bond issue/time frame?
- Commissioner Sorensen: No winter building. Hope to break ground in spring of 2010 and move in fall of 2011. Project coordinator, commissioners, and architect will do CON.
- Betsey Patten: Time frame may be different/shorter process time.

Chairperson Betsey Patten asked for motion to let the County Treasurer (Godfrey Howard) borrow up to \$14 million in anticipation of taxes for 2009. Motion made by Karen Umberger, Rep. Buco seconded motion. All in favor.

Motion: by Representative Steven's to go into Convention, seconded by Rep. Knox, ALL in favor. In Convention, take motion to accept decision made in executive session. Motion by Rep. Buco, second Rep. Umberger. Motion to ratify vote to authorize Treasurer to borrow up to \$14 million. All in favor. Move to go out of convention by Rep Stevens, seconded by Rep Buco. All in favor.

- Susan Wiley: How does delegation work/format.
- Betsey Patten: Mason's Rules, delegation is legislative body for county. Commissioners are governing body for the public to talk to. Public input will be allowed at the end of delegation

meetings do to time constraints. Emails are welcome with input or in writing. This can be discussed on the 12th.

- Commissioner Sorensen stated that public input is extremely beneficial.
- Betsey Patten left the meeting and Rep. Stanley Stevens took over.
- Stanley Stevens: We will have the opportunity to go over the budget line by line. Today is for the Commissioners to present the budget and for us to receive it. We will accept questions from the public that are directly related to the budget.
- Commissioner Sorensen: Welcome to the new delegation members. Budget is time consuming and agonizing. We have a good staff at all levels and do not want to jeopardize anyone's position. A copy of the proposed budget has been handed out for your perusal. It is not the final budget it is just a draft.

Top line of expense budget shows increase of \$2,234,311. Subtract things beyond our control: \$555,338 Human Services from state has put this responsibility on the County. (10.1 % increase) This leaves \$1,678,973 (7.6% increase) Cost of living increase of 3% or less Health insurance went up \$372,645 (more County employees, increase in cost) Leaves \$1,306,328 (5.9% increase) Subtract \$200,000 for startup fund for new nursing home. (Capital reserve may be used instead) Remove water storage tank cost: \$250,000 This leaves \$856,328 (3.8% increase) Represents equipment by department.

How much of this is to be raised by taxes? That is what affects the taxpayers in Carroll County.

Last year delegation took \$800,000 out of surplus to offset taxes. Surplus should be 10% of budget (\$2 million) Now down to \$1.3 million. Estimated \$300,000 out of this years operating budget to reduce taxes.

Union contracts have been negotiated, signed, approved by delegation for 2008, 2009,2010. .50 per hour increase. Approved County Attorney salary and benefits, Registry of Deeds salary and benefits. Gas and fuel are going up, diesel, heating, electricity. No control over these items.

MVNH under department of nursing- removed Agency personnel (pg.35) \$600,000 for agency was removed and switched \$300k to OT and \$250k to LNA.

Reduced budget by \$50k. Agreed that if staff goes below safety standards in the month of December, only then can agency be used. Commissioners will reassess situation the first of the year.

- Sheriffs Budget: Must secure courthouse by law. Bailiff issue, State pays only \$65 per day. Other counties are supplementing state pay by \$40. This has been added as a line item in Sheriff budget.
- Jason Johnson recognized by state as top correctional officer of the year.
- Rob Horace director of food service dietary recognition award.
- Marge Webster recognized by NH Assoc. of Counties and National Assoc. of Counties. Served over 20 years as County Commissioner.
- Robin Reade, Human Resources. Has written job descriptions for every employee, intermediary w/grievances between commissioners and employees. Guidelines.
- To many grievances because delegation has cut back training. Supervisors are not correctly trained for the head positions due to lack of training.
- Regional Appropriation- level funded at county level. If the delegation sees fit to add others that is their prerogative. Commissioners stand firm on not increasing those areas.

Open up for Public Questions.

- Henry Spencer: What are the costs we lost with the shift from youth services and elderly care? \$300,000 from the OA operating budget; if used to reduce this year's budget, will that leave anything to go into the reserve fund?
- Commissioner Sorensen: \$555,000 is the balance after taking the increase from DEAS. \$800,000 was taken from the surplus to offset taxes last year, \$300,000 we are talking about now is what we estimate will be left from this years budget. It will be up to the delegation to add it to the capital reserve fund. We don't have that \$800,000 this year to reduce taxes. That is a 24% increase in taxes. Surplus should have been put it in a capital reserve fund. Budget has been misled, must make up not only operating budget this year but \$800k.
- Theresa Kennett, Carroll County Transit Project: One of the new appropriation that is not included. Are there copies to be handed out to others, not just the delegation? Does delegation ask for

someone to attend meetings and answer questions on new requests?

- Rep. Stevens: Yes, you will have an opportunity to come before us and make your plea. The meeting times are published.
- Commissioner Sorensen: There will be copies available at the February meeting.
- Rep. Ahlgren: New appropriations, delegation will vote to allow them to come in after they petition. Will not have a scheduled time unless petitioned and voted on.
- Theresa Kennett: My Obligation so that proposition is considered?
- Commissioner Sorensen: Contact chairman of delegation and be added to agenda.
- David Babson: What is the \$450k for water? Fire ponds (2) are not included in study. Why? Fire chief says there is enough water but will not put in writing.
- Commissioner Sorensen: \$200k for building committee, \$250k new tank on mountain. The flow strictly on campus (2 fire ponds are NOT on campus) in case of emergency situation must meet requirements. 20k gallons short. Proposed that bond for new tank go into new nursing home bond. Water is metered; we know where it is going. (Village, complex, courthouse, homes). Water system and sewer system is now up to standards, are bonded and are being paid. New nursing home should not be an issue with these.
- Lori Lenert, Carroll County Collaborative: Incentive funds; how is the money disbursed and where does it come from? How do you decide whom to fund?
- Stephanie Milbury: Money based on % spent on juveniles in county. Voted on by application process. 13 programs applied and were funded. Total of \$140k this year. Details on web page www.carrollcountynh.net
- Commissioner Sorensen: Carolyn Brown represented delegation on committee and will need to be replaced next year. Call for applications in September, meet in October/November to decide on disbursement. Goal is to keep youth out of jail. After school programs and other programs all over county. First year \$20k for special program for inmate re-entry.
- Jason Johnson: Re-entry program is a second chance for offenders to merge back into society. It addresses the basic needs of repeat offenders so they do not come back here. (Housing, education, etc)
- Commissioner Sorensen: This program has reduced the repeat offenders by 43%.
- David Babson: Revenue is approx. \$1 million short this year, how will that be made up, will there be a supplementary budget?
- Commissioner Sorensen: Ann Aiton, Register of Deeds usually can solve the problem of funding but this year and last the delegation saw fit to reconsider what she has put in for income and reduce this. Why is revenue down? (Breakdown handout)
- Ann Aiton: More foreclosures, transfer and sales reduced, government exempt from paying the county fees. I have lowered expectations for 2009. Do not rely on Registry for revenue; we may not make this year.
- David Babson: Where is the \$900k coming from?
- Commissioner Sorensen: Taxpayers. Possibility of supplemental budget considered in May-June. Takes budget personally, needs must be met. If it is in the budget it is needed. Commissioners have cut budget in all areas.
- Susan Wiley: Information is helpful and a printout should have been distributed. Came early to get copy of budget, it was not available. Web site said that they would be available. I think we are inefficient.
- Rep. Stevens: When we break down and analyze budget department by department we will have heads here to discuss items specifically.
- Karen Umberger: What is the web site? <http://www.carrollcountynh.net>
- Kathy Garry recognized Commissioner Olkkola and Mary Ellen LaRoche.
- Rep. Stevens: Motion to adjourn at 10:30am

Meeting adjourned at 10:30 AM


Acting Chair

TREASURER'S REPORT

The past year, in terms of turbulence and rapid movement of interest rates, was one for the history books. For example, the yield of the 10 year Treasury Note (often regarded as a proxy for interest rates in general) dropped from 3.74 % to 2.42%. But the short maturities showed much more dramatic movement.

As the financial crisis worsened, especially during the second half of 2008, a flight to quality became pronounced with the result that the 3-month Treasury Bill rate dropped to a previously unheard-of level of 0.03% as demand for safe, short debt instruments soared. Since then, in early 2009, Bill rates have recovered, but only to 0.30%. And as long as the current highly uncertain, even dangerous, financial climate persists we are not likely to see any major recovery in rates.

In this kind of environment, protection of our discretionary assets became the primary focus of our efforts. With that in mind, we switched temporarily unused balances to Meredith Village Savings Bank at the end of the third calendar quarter at an average percentage rate of 3.25%.

The warnings we have enumerated in our recent Annual Reports remain fully in effect, and it will likely take longer than is generally believed for the excesses to be worked out of the system. Our investment policy will remain one of short, liquid CD's until we see some lifting of the ominous economic and financial clouds.

Respectfully submitted,
Godfrey Howard, Treasurer

CARROLL COUNTY BANK ACCOUNTS

TD Banknorth

	TYPE
County of Carroll Registry of Deeds	CMA-Super Sweep
County of Carroll Operating Account	CMA-Super Sweep
County of Carroll Proshare	Municipal DDA
County of Carroll Mountain View Nursing Home	Muni Jumbo CD
County of Carroll	Muni Jumbo CD
County of Carroll Payroll	Premium Muni Checking
Carroll County Registry of Deeds	Checking Account

Meredith Village Savings Bank

Carroll County - Juvenile Placement	Certificate of Deposit
Carroll County - Beanne Account	Certificate of Deposit
Carroll County - Parsons Account	Certificate of Deposit
Carroll County - Surcharge Reg of Deeds	Certificate of Deposit

Northway Bank

Carroll County - Hales Location	Checking Account
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Citizens Bank

Carroll County Patients Personal	Checking
Carroll County Petty Cash	Checking
Carroll County Gift Cart	Checking
Carroll County Employee Benefit	Checking
Carroll County - Civil Writ	Checking
Carroll County- Execution Account	Checking
Carroll County- MVNH	Checking

Laconia Savings Bank

Carroll County Operating	Checking
Carroll County Payroll	Checking

2008 FINANCIAL INFORMATION

CARROLL COUNTY EXPENSES	2008 BUDGET	2008 ACTUAL
100 GENERAL FUND		
4100 COMMISSIONERS	218,761.00	217,686.13
4101 TREASURER	6,644.00	6,261.05
4102 SPECIAL FEES & SERVICES	13,200.00	13,869.13
4103 HUMAN RESOURCES	85,113.00	79,591.02
4106 WATERWORKS	66,819.00	63,627.99
4110 ATTORNEY	367,522.00	357,119.14
4111 VICTIM/WITNESS ASSIST. GRANT	86,657.00	85,167.15
4120 REGISTRY OF DEEDS	492,362.00	466,433.38
4140 SHERIFF'S DEPARTMENT	1,621,248.00	1,431,518.08
4142 DISPATCH CENTER	715,270.00	600,669.57
4150 MEDICAL REFEREE	7,000.00	13,627.66
4170 ADMINISTRATION BUILDING	199,753.00	198,988.91
4190 HUMAN SERVICES DEPARTMENT	3,207,508.00	3,083,715.63
4193 MAINTENANCE	90,495.00	82,495.05
4197 SEWER SYSTEM	41,550.00	46,769.53
6100 JAIL & HOUSE OF CORRECTIONS	2,894,387.00	2,889,261.29
7100 FARM	165,278.00	162,559.28
8360 COOPERATIVE EXT. SERVICES	230,978.00	230,978.00
9100 INTEREST EXPENSE	447,688.00	408,561.29
9160 LONG TERM DEBT	697,737.00	690,769.87
9180 REGIONAL APPROPRIATIONS	189,425.00	189,425.00
9285 CAPITAL RESERVES	14,002.00	0
9370 CARROLL COUNTY CONVENTION	10,150.00	10,140.87
TOTAL: GENERAL FUND	<u>11,869,547.00</u>	<u>11,329,235.02</u>
300 ENTERPRISE FUND		
5100 NURSING HOME ADMINISTRATION	1,024,785.00	989,970.96
5130 NURSING HOME DIETARY DEPT.	1,515,090.00	1,480,570.14
5140 NURSING DEPARTMENT	5,351,689.00	5,436,936.73
5150 PLANT OPERATIONS	581,978.00	543,344.65
5160 LAUNDRY DEPARTMENT	122,808.00	106,809.91
5170 HOUSEKEEPING DEPARTMENT	476,319.00	468,899.07
5180 PHYSICIANS AND PHARMACY	71,000.00	74,204.07
5190 PHYSICAL THERAPY DEPARTMENT	314,638.00	333,870.22
5191 RECREATIONAL THERAPY DEPT.	382,586.00	359,175.26
5192 SOCIAL SERVICES DEPARTMENT	145,915.00	118,648.57
5193 SPECIAL SERVICES DEPARTMENT	137,100.00	156,479.42
TOTAL: ENTERPRISE FUND	<u>10,123,908.00</u>	<u>10,068,909.00</u>
GRAND TOTAL	21,993,455.00	21,398,144.02

2008 FINANCIAL INFORMATION

COUNTY OF CARROLL INCOME		2008 BUDGET	2008 ACTUAL
100 GENERAL FUND			
4000	COUNTY GENERAL	12,533,094.00	12,525,973.20
4010	SHERIFF'S INCOME	277,125.00	245,871.87
4020	REGISTRYOF DEEDS INCOME	900,000.00	802,757.41
6040	JAIL & HOC INCOME	47,000.00	42,116.38
7000	FARM INCOME	86,500.00	136,801.90
7093	MAINTENANCE INCOME	35,000.00	43,125.00
9000	INTEREST INCOME	142,500.00	41,885.64
9500	OTHER REVENUE	814,001.00	820,008.39
TOTAL: GENERAL FUND		4,835,220.00	14,658,539.79
300 ENTERPRISE FUND			
5000	MT. VIEW NURSING HOME	7,158,235.00	7,824,537.69
TOTAL: ENTERPRISE FUND		7,158,235.00	7,824,537.69
GRAND TOTAL		21,993,455.00	22,483,077.48
NET INCOME OVER EXPENSE			1,084,933.46
OVERALL SURPLUS			2,358,512.46

STATEMENT OF COUNTY APPROPRIATIONS AND REVENUE AS VOTED

For: CARROLL County

DATE OF CONVENTION: MARCH 24, 2008 Fiscal Year Ending: 2008

Mailing Address: P. O. Box 152, 95 Water Village Road
Ossipee, NH 03864

Phone #: 603-539-7751 Fax #: 603-539-4287 E-Mail: kgarry@carrollcountynh.net

Prepared by: Kathleen F. Garry

This form is also to be used to report the voted appropriations, as required under RSA 24:24, to the Secretary of State and to the Commissioner of the Department of Revenue Administration no later than 30 days after adopting the budget or supplemental appropriation.

CERTIFICATE OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Betsy L. Patten
Chairperson

Carolyn Brown
Clerk of County Convention

This form is available on our website: www.nh.gov/revenue

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

MS-42
Rev. 06/07

2008 Carroll County Annual Report

MS-42 Budget - County of Carroll FY 2008

1	2	3	4
Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA USE
	GENERAL GOVERNMENT	2008	xxxxxxxx
4110	County Convention Costs	10,150	
4120	Judicial		
4122	Jury Costs Special Fees	13,200	
4123	County Attorney's Office	367,522	
4124	Victim Witness Advocacy Program	86,657	
4130	Executive Commissioners	218,761	
4150	Financial Administration		
4151	Treasurer	6,644	
4153	Other Legal Costs		
4155	Personnel Administration	85,113	
4191	Planning and Zoning for Uninc.Places		
4192	Medical Examiner Referee	7,000	
4193	Register of Deeds	492,362	
4194	Maintenance of Government Bldg.	290,248	
	Other Sewer/Water	108,369	
	PUBLIC SAFETY	xxxxxxxx	xxxxxxxx
4211	Sheriff's Department	1,621,248	
4212	Custody of Prisoners		
4214	Sheriff's Support Services		
4219	Other Public Safety Dispatch	715,270	
	CORRECTIONS	xxxxxxxx	xxxxxxxx
4230	Corrections	2,894,387	
4235	Adult Probation and Parole		
4300	County Farm Expense	165,278	
	COUNTY NURSING HOME	xxxxxxxx	xxxxxxxx
4411	Administration	1,024,785	
4412	Operating Expense	9,099,123	
4439	Other Health		

2008 Carroll County Annual Report

MS-42 Budget - County of Carroll FY 2008

1

2

3

4

Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA USE
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HUMAN SERVICES

2008

XXXXXXXXXX

4442	Direct Assistance	3,207,508	
4443	Board and Care of Children		
4446	Diversion Program		
4447	Special Outside Services		
	Other (Specify)		

COOPERATIVE EXTENSION

XXXXXXXXXX

XXXXXXXXXX

4611	Administration	230,978	
4619	Other Conservation		
4650	Regional Appropriations	189,425	

DEBT SERVICE

XXXXXXXXXX

XXXXXXXXXX

4711	Principal Long-Term Bonds/Notes	697,737	
4721	Interest Long-Term Bonds/Notes	447,688	
	Other (Specify)		

INTERGOVERNMENTAL TRANSFERS

XXXXXXXXXX

XXXXXXXXXX

4800	Intergovernmental Transfers		
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CAPITAL OUTLAY

XXXXXXXXXX

XXXXXXXXXX

4901	Land and Improvements		
4902	Machinery		
4903	Buildings		
4904	Improvements Other than Bldg.		

INTERFUND OPERATING TRANSFERS

XXXXXXXXXX

XXXXXXXXXX

4912	To Special Revenue Fund		
4913	To Capital Projects Fund		
4914	To Proprietary Funds		
4915	To Capital Reserve Funds	14,002	
4916	To Fiduciary Funds		
	TOTAL APPROPRIATIONS	21,993,455	

2008 Carroll County Annual Report

MS-42 Budget - County of Carroll FY 2008

1	2	3
Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
ASSESSMENTS/TAXES		xxxxxxxxxx
3110	Property Taxes Levied for Unincorporated Places	
3120	Land Use Change Taxes for Unincorporated Places	
3180	Resident Taxes for Unincorporated Places	
3185	Yield Taxes for Unincorporated Places	
3186	Payments in Lieu of Taxes for Unincorporated Places	
3187	Payments in Lieu of Taxes	
3189	Other Taxes	
3191	Penalties on Delinquent Municipal Assessments	
3200	Licenses, Permits, and Fees	
		xxxxxxxxxx
3319	REVENUE FROM THE FEDERAL GOVERNMENT	
REVENUE FROM THE STATE OF NH		xxxxxxxxxx
3351	Shared Revenue for Unincorporated Places	
3352	Incentive Funds	
3354	Water Pollution Grants	
3355	Housing and Community Development	
3356	State & Fed. Forest Land Reim. in Unincorporated Places	
3359	Other (Specify)	
3379	INTERGOVERNMENTAL REVENUES	
REVENUES FROM CHARGES FOR SERVICES		xxxxxxxxxx
3401	Sheriff's Department	277,125
3402	Register of Deeds	900,000
3403	County Corrections	47,000
3404	County Nursing Homes	7,158,235
3405	County Farm	86,500
3407	Maintenance Department	35,000
3409	Other (Specify)	
REVENUE FROM MISCELLANEOUS SOURCES		xxxxxxxxxx
3501	Sale of County Property	
3502	Interest on Investments	142,500
3503	Rents of Property- Water System	67,464
3508	Contributions and Donations Misc./Refunds	8,000
350	Other (Specify) Victim Witness	25,000
350	Other (Specify) Extradition/Unincorporated Places	101

MS-42 Budget - County of Carroll FY 2008

1

2

5

Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
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OTHER FINANCIAL SOURCES

xxxxxxxxx

3912	Transfer from Special Revenue Funds	
3913	Transfer from Capital Projects Funds	
3914	Transfer from Proprietary Funds	
3915	Transfer from Capital Reserve Funds	14,002
3916	Transfer from Trust and Agency Funds	
3934	Proceeds from Long-Term Notes/Bonds	
	ESTIMATED REVENUE SUBTOTAL	8,760,927
	FUND BALANCE TO REDUCE TAX RATE	800,000
	TOTAL ESTIMATED REVENUES	9,560,927

BUDGET SUMMARY

Total Voted Appropriations	21,993,455
Total Revenues	9,560,927
Amount Certified to be Raised by Taxes	12,432,528

REGISTRY OF DEEDS REPORT

The Registry's actual income for 2008 was \$802,757.41 (including surcharge for Registry of Deeds equipment of \$33,199.25) which represents \$97,242.59 under projected income of \$900,000.00. This deficit is a further reflection of the economic trends in real estate both in New Hampshire and nationally.

In 2008 the "labor intensive" services of the Registry generated income from the following sources: Document Recording (\$418,733.28), Customer Copying (\$100,862.79) and FAX Services (\$11,592.43) produced a total income of \$531,188.50. The 4% commission retained by the County for the collection of the New Hampshire real estate transfer tax was \$228,436.04. The 4% commission retained by the County for the collection of LCHIP surcharge was \$4,708.00. Bank interest was \$5,225.62.

The total number of documents recorded in 2008 was 15,882 this represents a decrease of 2,495 from 2007.

A chart showing the Document Instrument Count by town provides an opportunity to compare activity. Bear in mind, the chart includes all types of documents not just deeds and mortgages. A separate chart shows a break down, by town, of Mortgages, Deeds Foreclosures, IRS Liens and Financial Statements (UCC Forms). This chart does not include the many other real estate related documents which we record. *(Town listed as Carroll in charts reflects documents in which no town was given and are indexed as Carroll for the County)* As I write this report, the traditional real estate market in Carroll County appears to be very uncertain. National news reports indicate a continuing declining economy. It is therefore very difficult to predict the future for 2009.

In addition to the daily business activity, the Registry staff has been able to devote more time to our responsibility as archivists of the valuable historic document volumes and plan books. We now have the Grantor and Grantee indices from 1840 to present date available in our computer system and continue to scan

in the oldest volumes. Our Registry of Deeds is committed to having both hard copy (books) and computerized records. We continue to consolidate 900 volumes into a double sided paged format, allowing space for an additional 450 volumes which will provide space for future years. These are very intense, laborious and time consuming projects. We are also making strides in scanning in the earliest (1840 - forward) 200 books into the computer system. *Note: The Registry staff takes their archival responsibilities very seriously and is producing top quality results at the lowest costs through advances in technology.*

Together we have upgraded our physical working space which has allowed us to complete a definitive space for each staff member to perform their daily work and archival work. We also have a designated area for plan/survey research including all of the original plan/survey volumes as well as Town tax maps, highway plans and framed topographical mapping of the entire County. This has also allowed us to create a room for holding real estate closings which gives them much needed privacy.

It has been a privilege to be supported by dedicated and experienced staff who strive to provide our County with utmost pride in their work. I would like to thank the business office for all their guidance during the year. I also express my appreciation to the County Commissioners and Delegation Members for the courtesy they have extended to me.

Respectfully submitted,

Ann P. Aiton
Register of Deeds

Carroll County Registry of Deeds

Document Count by Location

For 01/01/2008 through 12/31/2008

Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ALBANY	14	7	10	18	11	37	21	12	11	14	11	16	182
BARTLETT	122	106	77	119	99	122	91	122	56	91	72	73	1150
BROOKFIELD	6	7	19	21	19	25	14	3	11	11	13	9	158
CARROLL	166	150	210	207	188	199	185	201	173	169	109	154	2111
CHATHAM	4	2	4	6	5	8	6	12	11	5	2	3	68
CONWAY	165	165	203	231	218	236	204	191	182	186	119	173	2273
EATON	9	8	11	6	6	17	16	10	17	9	5	8	122
EFFINGHAM	20	23	33	38	33	31	40	15	28	24	8	13	306
FREEDOM	50	39	31	44	37	51	39	38	30	55	35	39	488
HALES LOC	4	1	4	3	4	5	1	0	5	6	1	2	36
HARTS LOC	1	4	1	10	3	4	0	0	2	1	1	1	28
JACKSON	32	19	27	31	32	27	35	23	33	45	34	48	386
MADISON	59	42	61	61	64	62	54	46	51	50	32	60	642
MOULTBORO	119	146	136	168	168	201	151	163	160	175	82	136	1805
OSSIPEE	95	98	94	86	88	126	93	107	90	69	83	76	1105
SANDWICH	24	28	29	47	32	42	37	35	21	27	17	18	357
TAMWORTH	51	45	54	56	82	82	69	42	51	42	46	44	664
TUFTBORO	73	47	56	62	59	73	71	77	90	54	42	48	752
WAKEFIELD	137	109	120	155	138	175	104	131	100	123	68	107	1467
WOLFEBORO	145	160	149	130	217	203	171	156	141	178	123	103	1876
Totals	1296	1206	1329	1499	1503	1726	1402	1384	1263	1334	903	1131	15976

Carroll County Registry of Deeds
Document Count by Type and Location
For 01/01/2008 through 12/31/2008

Location	Deeds	Mtges	Fclose	Liens	Dchgs	F Stats	Plans	Total
ALBANY	28	45	0	0	49	0	5	127
BARTLETT	375	295	23	6	264	7	29	999
BROOKFELD	31	49	2	0	45	0	3	130
CARROLL	254	101	0	31	602	96	0	1084
CHATHAM	21	16	1	2	16	0	2	58
CONWAY	575	613	28	43	556	30	46	1891
EATON	32	33	0	2	35	0	2	104
EFFINGHAM	70	83	6	6	76	0	3	244
FREEDOM	140	129	4	8	126	0	9	416
HALES LOC	10	7	0	0	13	0	0	30
HARTS LOC	5	6	0	0	6	1	1	19
JACKSON	105	108	1	7	92	2	9	324
MADISON	153	188	4	1	174	0	11	531
MOULTBORO	409	480	11	7	484	7	50	1448
OSSIPEE	235	337	27	22	283	10	11	925
SANDWICH	82	93	2	1	72	3	22	275
TAMWORTH	155	173	12	9	153	8	13	523
TUFTBORO	183	221	8	0	183	2	20	617
WAKEFIELD	313	423	34	15	386	1	29	1201
WOLFEBORO	328	478	12	25	458	2	34	1337
Totals	3504	3878	175	185	4073	169	299	12283

